MP 5.4 – EARLY CHILDHOOD EDUCATION AND CARE SERVICES

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Purpose

The purpose of this standard is to facilitate achieving a suitable physical environment and facilities in education and care services and child care centres that –

- (a) safeguard children from harm by ensuring safe and hygienic conditions; and
- (b) fosters optimal development of children by providing a suitable environment.

Commencement

This version of MP 5.4 commences on 1 January 2012 and replaces the version published on 1 January 2008.

Application

This standard applies to centre based education and care services as defined in the Education and Care Services National Law (National Law) and licensed under the Child Care Act 2002.

Compliance Definitions

Building work has the meaning given by the Sustainable Planning Act 2009, section 10.

Refurbishment means to restore and redecorate. For example, painting, making repairs to damaged walls or fences is refurbishment.

Compliance

The Department of Education and Training in its role of administering the *Child Care Act 2002* and *Education and Services Law* is responsible for monitoring compliance with the standards set out in the QDC, MP 5.4 at approved education and care and licensed child care centres.

Section 28 of the *Child Care Act 2002* requires premises used or proposed to be used as child care centre to comply with the Building Act requirements. Section 143 of the *Child Care Act 2002* outlines the steps that an authorised officer may take if they reasonably believe that a child care centre does not comply with a Building Act requirement.

Co-located or adjoining licensed services must operate from premises that separately comply with this standard, save in respect of facilities such as administration, laundry, cleaning and food preparation facilities. Such facilities may not be accessible to the carers from the licensed premise it serves, without passing through another functional area.

Prior to issuing a service approval for an education and care service, the Department of Education and Training, in its role as Regulatory Authority for the National Law, must be satisfied that premises are suitable (section 47(1)(a) of the National Law).

Under the Education and Care Services National Law and the *Child Care Act 2002*, certification by an accredited building certifier that the premises conform with this standard will be a pre-requisite for the issuing of a new licence or service approval for a child care centre or education and care service and may be a pre-requisite for the renewal or amendment of a licence or service approval. Written advice from an appropriately qualified person (building certifier, registered architect, designer who is a member of the Building Designers Association of Queensland) may also be required during the term of the licence or approval if any of these standards are not being complied with. ¹

¹ A development application for building work approval for an education and care service or a child care centre must be assessed for compliance against the criteria of this standard.

Relevant compliance dates for different versions of the QDC: Part 22, Child Care Centres:-

Version 1 – Commenced 1 September 2003, expired 31 October 2004

Version 2 – Commenced 1 November 2004, expired 15 December 2005

Version 3 - Commenced 16 December 2005 expired 31 December 2007

Version 4 - Commenced 1 January 2008 expired 31 December 2011

The following table indicates which version of the Standard applies to certain centres:

Centre type	Applicable version of the Standard
Category A centres	Version 1
a centre where the building approval application was lodged on or before 1 September 2003, or	
a centre where the building approval application was lodged on or before 31 October 2004.	
Note: This category also includes a centre where <i>building works</i> were conducted and the required building approval application for the <i>building works</i> was lodged on or before 31 October 2004.	
Category B centres	Version 2
 a centre where the building approval application was lodged between 1 November 2004 and 15 December 2005. 	
Note: This category also includes a centre where <i>building works</i> were conducted and the required building approval application for the <i>building works</i> was lodged between 1 November 2004 and 15 December 2005.	
Category C centres	Version 3
 a centre where the building approval application was lodged on or after 16 December 2005. 	
Note: This category also includes a centre where <i>building works</i> were conducted and the required building approval application for the <i>building works</i> was lodged on or after 16 December 2005.	
Category D centres	Version 4.
A centre where the building approval application was lodged on or after 1 January 2008.	

Referral Agency

Under the *Sustainable Planning Regulation 2009*, Schedule 7, table 1, item 10, the chief executive administering the *Child Care Act 2002* is a concurrence agency for the performance criteria in this standard.

Associated Requirements

- Child Care Act 2002.
- Child Care Regulation 2003.
- Building Regulation 2006.
- Building Code of Australia (BCA).
- Education and Care Services National Law

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Referenced Standards

- AS 1926.1–2007 Swimming pool safety Fencing for swimming pools
- Queensland Development Code MP 3.4 Swimming Pool Barriers
- AS 2155 1982 Playgrounds Guide to setting and installation and maintenance of equipment.
- AS/NZS 3000 2000 Electrical Installations.
- AS 3500.4 1997 National Plumbing and Drainage Hot water supply systems Performance requirements.
- AS/NZS 4422 1996 -Playground surfaces- Specifications, requirements and testing methods.
- AS 4685.1-2004 Playground equipment General safety requirements and test methods.
- AS 4685.2-2004 Playground equipment Particular safety requirements and test methods for swings.
- AS 4685.3-2004 Playground equipment Particular safety requirements and test methods for slides.
- AS 4685.4-2004 Playground equipment Particular safety requirements and test methods for runways.
- AS 4685.5-2004 Playground equipment Particular safety requirements and test methods for carousels.
- AS 4685.6-2004 Playground equipment Particular safety requirements and test methods for rocking equipment.

FOR CHILD CARE CENTRES ONLY

For a limited hours or child care centres, the maximum number of children in each group is as follows:

Ages of children in group	Maximum group size	Other limits
Birth to 2 years	8	
Birth to 3 years, including at least 1 child aged 3 years	10	The group may not include more than 2 children aged birth to 1 year for each qualified carer.
15 months to 3 years	10	
2 to 3 years	12	
2 ½ to 3 years	16	
3 to 6 years	24	
4 to 6 years	25	
4 to 12 years, including at least 1 child of more than 6 years	no maximum	The group may not include more than 13 children aged 4 or 5 years
Ages for which no other entry applies	21	 The group may not include more than 4 children aged birth to 1 year. The group may not include more than 2 children aged birth to 1 year for each qualified carer. If the group is in a centre based service with a <i>licensed capacity</i> of more than 30, the group may not include more than 10 children aged

birth to 2 years.

Definitions

Note: Italicised words within the body of the text are defined.

Child care centre means a child care service that is licensed under the *Child Care Act* 2002, where care is provided in premises that are not a home. Child care centres include limited hours care centres.

Child over preschool age means a child, who:-

- (a) is enrolled at a school; and
- (b) attends, or in the current calendar year will attend, school in the year before grade 1 or in grade 1 or a higher grade.

National Law means the Education and Care Services National Law Education and Care Services National Law as set out in the schedule to the *Education and Care Services National Law Act 2010* of Victoria.

Functional area means either a part of or an adjunct to an indoor play area, which is used for ancillary purposes such as program preparation, bottle preparation, nappy changing, toilets, washing facilities, food preparation or the like.

Group or **Age Group** means children of like nominated ages accommodated together in a child care centre.

Indoor play area means an enclosed area located within the premises.

Licensed Capacity for a child care centre means the maximum number of children to whom child care may be provided at any one time under the licence issued under the *Child Care Act 2002*. The *licensed capacity* of a service may not be set at more than 75 for any time other than for the stated periods on the licence totalling not more than 2 hours each day. For these stated periods, the requirements of these standards shall be based on the service's usual *licensed capacity* rather than the increased capacity during the 2 hour period.

Limited hours care centre means premises licensed pursuant to the *Child Care Act 2002* from which a child care service operates. A licensee may provide care to children at a limited hours care centre under its licence conditions and operate –

- (a) with a licensed capacity of not more than 30 children; and
- (b) for a maximum of 20 hours a week.

Outdoor play area* means an area within the premises that is not enclosed and is located outside the external walls of the building.

Outdoor play facilities* means facilities that provide an environment suitable for a range of play activities, including gross motor activities, located in an area separated from and in addition to an area where *indoor play facilities* are located.

*Note: While it is preferable that outdoor play facilities are located in outdoor areas, in cases where suitable outdoor play areas are not available or where severe climatic

conditions or noise and air pollution are detrimental to children, outdoor play facilities may be located indoors.

Premise means the building and the associated outdoor play areas from which a child care centre or education and care service may operate.

School age care centre means premises approved under the National Law from which an education and care service operates. A provider may provide care to children at a school age care centre where the main purpose of the service is to provide education and care to a child over preschool age.

School child means a child, other than a preschool child, who regularly attends a school at which the child is enrolled.

Unimpeded access will allow children to enter an adjoining toilet facility and outdoor play area but should not prevent a gate or similar used to contain children safely within an indoor or outdoor play area.

Education and Care Services

Performance Criteria

Accessibility

- P1 Accessibility to and within the premises must -
 - (a) inhibit unauthorised access and egress;

A1

- (b) provide ease of access for children between indoor and outdoor areas;
- (c) provide safe passage within the premises;
- (d) minimise the risk of accidents from falling;
- (e) enable persons with disabilities to move between the building and any outdoor area;
- (f) inhibit young children from gaining access to dangerous areas:
- (g) facilitate the safe evacuation of children in an emergency;
- (h) minimise disturbance to other *groups*; and
- (i) minimise the need for equipment and materials to be carried through an indoor area occupied by children, to reduce the risk of accidents.

Acceptable Solutions

The premises are provided with access and barriers in accordance with the following:

- (a) Access to and within the premises must be consistent with the requirements under the Building Code of Australia.
- (b) Fencing not less than 1200mm high complying with AS 1926.1–2007 is provided around those parts of a centre where children are cared for, including all buildings and grounds accessible to children.
- (c) Other than at any gate that is required for service vehicles, any person entering the premises from a car park or street is required to pass through a safety zone provided with a self-closing and self-latching gate or door complying with AS 1926.1–2007 between the entrance and the safety zone and another self-closing and self-latching gate or door complying with AS 1926.1–2007 between the safety zone and the perimeter of the premises.
- (d) Any pedestrian access openings in the fencing are protected with a selfclosing and self-latching gate or door complying with AS 1926.1–2007.
- (e) Any swimming pool, as defined in the *Building Act 1975*, on the premises is provided with a fence complying with the pool safety standard QDC MP3.4
- (f) The centre is fenced to inhibit unauthorised access by children to any serious hazards such as water bodies and roads that are adjacent to the site, to a standard no less than that required for a swimming pool under clause (e).
- (g) Any gate in the perimeter fence which is required for service vehicles is keylocked closed at all times when children are outdoors.
- (h) Clear access ways are provided and

maintained for the evacuation of children in an emergency.

Outdoor play facilities

- P4 Premises must be provided with outdoor play facilities which
 - (a) facilitates the creation of a safe environment free from overcrowding so as to minimise the risk of injury, conflict between children, illness and loss of amenity;

A4

- (b) permit visual supervision by staff of all children within a group, at all times;
- (c) provide trees and vegetation so that children have the opportunity to experience, interact with and be stimulated by both the natural and the surrounding built environment;
- (d) provide an environment suitable for a variety of play activities:
- (e) provide unimpeded access for staff and children to children's toilets, nappy change areas and personal washing facilities:
- (f) are readily accessible from indoor play areas; and
- (g) are shaded to avoid excessive ground surface temperatures, and reduce exposure to UV radiation.

- (a) Outdoor play facilities are provided in accordance with the following:
 - i Outdoor play facilities are located in outdoor play areas.
 - ii There is convenient access to toilet facilities from the indoor and outdoor spaces of the premises.
 - iii The surface is sloped to prevent the ponding of water.
 - iv A variety of surfaces are provided, including hard, soft, level and undulating.
 - Playground equipment structures comply with AS 4685.1, AS 4685.2, AS 4685.3, AS 4685.4, AS 4685.5, AS 4685.6 and AS 2155.
 - vi Soft-fall areas complying with AS 4422 are provided to playground equipment with a fall height exceeding 500mm.

Toilet facilities

- P5 Premises must be provided with suitable toilet facilities which
 - (a) safeguard the health of children from injury and infection;
 - (b) minimise delays for children requiring to use a toilet;
 - (c) are readily accessible to children;
 - (d) facilitate independent use;
 - (e) provide for different needs and developmental abilities of children;
 - (f) enable staff to provide assistance;

- Toilet facilities in the premises are provided in accordance with the following:
 - (a) At least one child size water closet suite for every 10 children or part thereof over the age of 15 months within the number of approved places.
 - (b) At least 2 child size water closet suites in each location.
 - (c) Slip resistant floor surfaces.
 - (d) Screening from the view of children in the indoor play space by a wall, which, except for doorways, is opaque for a height of at least 900mm but no more than 1200mm high above floor level. The section above may be open

A5

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- (g) permits adequate supervision by staff, appropriate to the age of the children; and
- (h) are screened so as to respect the dignity of children, having regard to the ages of the children.
- or clear glazed to permit supervision.
- (e) Where care is provided to a children over preschool age
 - i There is either-
 - A at least one adult water closet, that is not a staff facility, for every 15 children or part thereof located in a separate room adjacent to the area where care is provided; or
 - B for every 15 children or part thereof, one of the required toilets at (a) is separated from the other required toilets by walls or partitions not less than 1800mm high and includes a lockable door to provide privacy; and
 - ii a facility for the disposal of sanitary items.

Personal washing facilities

- P8 The premises must be provided with personal washing facilities which
 - (a) minimise delays for children requiring to use a washbasin;
 - (b) encourage hand washing;
 - (c) are easily accessible to children:
 - (d) facilitate the personal washing of young children by carers; and
 - (e) safeguard the health of children.

- (a) Premises have a washbasin provided for each 10 children or part thereof, for children aged older than 15 months, which –
 - i has a height of at least 450mm but no more than 500mm from the floor; and
 - ii (ii) is situated in the toilet area.
- (b) Premises are provided with a built-in bath or shower with a hand held shower rose.
- (c) Premises have -
 - i every required built-in bath,
 - ii shower and adult washbasin connected with hot and cold water; and
 - iii hot water connected to a washbasin, shower or bath which is situated in an area accessible to children, limited to a maximum temperature in accordance with AS 3500.4

Food preparation facilities

- P9 The premises must be provided with suitable food preparation and storage facilities which
 - (a) safeguard the health of children from infection;
- A9 Food preparation facilities are provided in a separate room in accordance with the following:
 - (a) Barriers, and doors with controls that are unable to be operated by

- (b) safeguard children from injury;
- (c) enable perishable food to be stored at a safe temperature;
- (d) enable food to be prepared in hygienic conditions; and
- (e) enable staff to be able to readily wash their hands for the purpose of handling food.

- children, are installed to prevent unauthorised access by children into the food preparation area.
- (b) Cupboards are installed for the storage of food, crockery, tableware and kitchen utensils, which provide protection from dust, insects, vermin or other contamination.
- (c) Impervious floor surfaces, washable wall surfaces, impervious bench tops/splash backs and table tops, without cracks and crevices, so as to be easily cleanable.
- (d) They are separate from the indoor play facilities, toilet facilities, and nappy change facilities.
- (e) Space and power outlets for refrigerators to accommodate
 - i at least one refrigerator within each bottle preparation area; and
 - ii (ii) other refrigerators either within the food preparation area or the indoor play areas.
- (f) A double bowl sink, or a single bowl sink and a dishwasher, with hot and cold water.
- (g) (g) A washbasin for staff with hot and cold water.

Bottle preparation areas for a child care centre catering for children aged less than 15 months

- P10 A child care centre that accommodates children under 15 months must be provided with suitable facilities for the preparation of feeding bottles which
 - (a) safeguard the health of children from infection; and
 - (b) enable bottles to be prepared in hygienic conditions.
- A10 Bottle preparation areas are provided in accordance with the following:
 - (a) Located so as to enable all parts of the indoor play area to be viewed by carers from that location.
 - (b) Physically separated from any nappy change facilities to prevent cross infection, by a distance of not less than 2m, or by a fixed solid screen extending the full depth of the bench and not less than 1m above the bench top.
 - (c) Provided with a barrier and doors with controls which are unable to be operated by children, to prevent unauthorised access into the area by children.
 - (d) Has a double bowl sink or a single bowl sink and an adult washbasin which –

- i is at a height of at least 850mm but no more than 900mm; and
- ii (ii) is supplied with hot and cold water limited to a maximum temperature in accordance with the AS 3500.4.
- (e) At least 0.81m₂ area of bench space is provided, with an impervious top and a splash back not less than 300mm high, without cracks or crevices, so as to be easily cleanable.
- (f) A power outlet is provided for a heating appliance for bottles.

Outdoor storage facilities

- P17 The premises must provide adequate facilities for the storage of children's outdoor play equipment.
- A17 The premises are provided with storage facilities that
 - (a) are not less than 6m2; and
 - (b) are accessible from the outdoor area.

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Limited Hours Care Centres

Performance Criteria Acceptable Solutions Accessibility **P26** Accessibility within the premises **A26** The premises are provided with access and barriers in accordance with the must followina: (a) inhibit unauthorised access and egress; (a) Access to and within the premises must be consistent with the provide ease of access for (b) requirements under the Building children between indoor and Code of Australia. outdoor areas: (b) An indoor play area has at least one provide safe passage within door leading to its associated outdoor the premises; play area. minimise the risk of accidents (d) (c) Each *group* has access between the from falling: group's indoor play area and an (e) enable persons with outdoor play area without passing disabilities to move between through another group's indoor play the building and any outdoor area or a functional area. (d) Fencing not less than 1200mm high (f) inhibit young children from complying with AS 1926.1-2007, is gaining access to dangerous provided around those parts of a areas: centre where children are cared for, facilitate the safe evacuation (g) including all buildings and grounds of children in an emergency: accessible to children. (h) minimise disturbance to other (e) Other than at any gate that is groups; and required for service vehicles, any (i) minimise the need for person entering the premises from a equipment and materials to car park or street is required to pass be carried through an indoor through a safety zone provided with a area occupied by children, to self-closing and self-latching gate or minimise the risk of accidents. door complying with AS 1926.1-2007 between the entrance and the safety zone and another self-closing and self-latching gate or door complying with AS 1926.1-2007 between the safety zone and the perimeter of the premises. (f) Any pedestrian access openings in the fencing are protected with a selfclosing and self-latching gate or door complying with AS 1926.1-2007. (g) Any swimming pool, as defined in the Building Act 1975, on the premises is provided with a fence complying with the pool safety standard QDC MP3.4 (h) The centre is fenced to inhibit unauthorised access by children to

any serious hazards such as water bodies and roads that are adjacent to

- the site, to a standard no less than that required for a swimming pool under clause (g).
- (i) Any gate in the perimeter fence which is required for service vehicles is key-locked closed at all times when children are outdoors.
- Clear access ways are provided and maintained for the evacuation of children in an emergency.

Indoor play facilities

- P27 The premises must be provided with an indoor play area for each group, which
 - (a) facilitates the creation of a safe environment free from overcrowding so as to minimise the risk of injury, conflict between children, illness due to infection and loss of amenity;
 - (b) permits the ready supervision of all parts from any other part, including all functional areas for that group;
 - (c) provides unimpeded access to children's toilets and washing facilities;
 - (d) provides unimpeded access to outdoor play areas;
 - (e) provides unimpeded access for staff between functional areas for that group;
 - (f) minimises noise nuisance from the reflection and transmission of excessive sound:
 - (g) enables the temperature to be maintained at a comfortable level relative to the prevailing climatic conditions; and
 - (h) provides suitable separation between each *group's* area to minimise disruption.

- A27 Indoor play facilities are provided in accordance with the following:
 - (a) The indoor play space has an area of not less than 3.25m² for each child within the group it serves, exclusive of any passageway, thoroughfare, storage areas (including areas required for bedding), children's lockers, built-in furniture, cots, separate sleeping areas, toilets, bathrooms, washrooms, kitchens, offices, laundries, entrances and staff rooms.
 - (b) All parts of the indoor play space, nappy change facilities and toilet facilities for a *group* are able to be readily viewed by staff.
 - (c) The indoor play space is located so as to avoid the need for people who are not part of the *group*, to pass through it.
 - (d) The required toilets and washbasins for a *group* adjoin the indoor play space for that *group*.
 - (e) A *group* has unimpeded access to toilets, washbasins and outdoor play areas without the need to pass
 - (f) through another *group*'s indoor play space.
 - (g) Indoor play spaces for each group are separated by walls that by construction have a sound insulation rating equivalent to that provided by a 70mm framed wall sheeted both sides with 10mm plasterboard or glazed areas or doors, all of which extend down to the floor and have a height of not less than 1200mm.
 - (h) Any indoor playground equipment must –
 - i Comply with AS 4685.1, AS

- 4685.2, AS 4685.3, AS 4685.4, AS 4685.5, AS 4685.6 and AS 2155.
- ii (ii) have soft-fall areas complying with AS 4422 provided to play ground equipment with a fall height exceeding 500mm.

Outdoor play facilities

- **P28** The premises must be provided with outdoor play facilities for each *group*, which
 - (a) facilitates the creation of a safe environment free from overcrowding so as to minimise the risk of injury, conflict between children, illness and loss of amenity; and
 - (b) permit visual supervision by staff of all children within a group, at all times; and
 - (c) provide plants so that children have the opportunity to experience, interact with and be stimulated by both the natural and the surrounding built environment; and
 - (d) provide an environment suitable for a variety of play activities; and
 - (e) provide unimpeded access for staff and children to children's toilets, nappy change areas and personal washing facilities; and
 - (f) are readily accessible from indoor play areas; and
 - (g) are shaded to avoid excessive ground surface temperatures, and reduce exposure to UV radiation.

In addition, premises that have outdoor play facilities located indoors must provide for each *group*, facilities which –

- (h) have raised ceilings to provide a feeling of openness;
- allows noise to be managed so that children using indoor play facilities are not significantly impacted by

- **A28** Outdoor play facilities are provided in accordance with the following:
 - (a) Outdoor play facilities are located in outdoor play areas.
 - (b) Outdoor play areas, including access doors to toilet facilities and indoor areas, are able to be readily viewed by staff from other parts of that outdoor play area.
 - (c) Toilet facilities adjoin and provide unimpeded access for children from the outdoor play area they serve.
 - (d) A *group* has unimpeded access to the outdoor play area without passing through another *group*'s indoor play space.
 - (e) The surface is sloped to prevent the ponding of water.
 - (f) A variety of surfaces is provided, including hard, soft, level and undulating.
 - (g) Playground equipment structures comply with AS 4685.1, AS 4685.2, AS 4685.3, AS 4685.4, AS 4685.5, AS 4685.6 and AS 2155.
 - (h) Soft-fall areas complying with AS 4422 are provided to play ground equipment with a fall height exceeding 500mm.
 - (i) A total outdoor play area of not less than 5 m² for each child of the *licensed capacity*.
 - (j) A shaded area which is not less than 1m² for each child of the *licensed* capacity.
 - (k) The required shaded area in (j) is calculated exclusive of the shade provided by trees.
 - (I) At least 50% of the required shaded area in (j) is roofed with a material impervious to water and UV radiation;
 - (m) Areas in (i) and (j) are calculated

- those using the outdoor play facilities;
- (j) allow children to see outdoors to a natural environment:
- (k) have windows or openings that provide lighting from a natural light source to simulate a natural environment;
- (I) have windows or openings that provide opportunities for natural airflow to simulate a natural environment;
- (m) have a significant definition between the indoor play facilities from the outdoor play facilities;
- (n) have outdoor play facilities that can be cleaned;
- (o) provides adequate unencumbered space for the licensed capacity; and
- (p) provides children with access to natural materials.

exclusive of:

- i garden beds used only as landscaping that is inaccessible to children:
- ii land that is -
 - A. rough
 - B. steeper than 1 in 6;
 - C. less than 2m in width;
- iii permanent storage areas;
- iv sheds: and
- v any fenced body of water and its surrounds within the fencing.

Toilet Facilities

- P29 The premises must be provided with suitable toilet facilities which -
 - (a) safeguard the health of children from injury and infection:
 - (b) minimise delays for children requiring to use a toilet;
 - (c) are readily accessible to children;
 - (d) facilitate independent use;
 - (e) enable staff to provide assistance;
 - (f) permits adequate supervision by staff, appropriate to the age of the children; and
 - (g) are screened so as to respect the dignity of children, and are appropriate having regard to the ages of the children.

Toilet facilities in the premises have at least 2 water closet suites and are provided in accordance with the following:

- (a) A junior toilet seat and a stable platform for a child to step on where adult water closet suites are used.
- (b) Children's toilets adjoining the area they serve that provide unimpeded access to that *group*.
- (c) Wall and floor surfaces impervious without cracks and crevices.
- (d) Slip resistant floor surfaces.
- (e) Screened from the view of children in the indoor play space by a wall, which, except for doorways, is opaque for a height of at least 900mm but no more than 1200mm above floor level. The section above may be open or clear glazed to permit supervision.

Nappy change facilities

- P30 Suitable and separate nappy change facilities must be provided for each nominated age group which –
- Nappy change facilities are provided in the premises in accordance with the following:
 - (a) A nappy change mat facility for each

A30

- (a) safeguard the health of children from infection;
- (b) safeguard children and carers from injury;
- (c) minimise delays for children requiring a nappy change;
- (d) create an environment conducive to interaction between children and carer; and
- (e) permit visual supervision of other parts of the play area for that group.

- designated *group*, other than school children, which -
- i is built-in or otherwise securely fixed to prevent accidental dislodgment;
- ii (ii) is wide enough for a change mat, measuring not less than 0.81m₂ in area and at least 850mm but no more than 900mm high; and
- iii (iii) has an impervious surface without cracks and crevices so as to be easily cleanable.
- (b) A washbasin for carer use, supplied with hot and cold water limited to a maximum temperature in accordance with AS 3500.4 and situated within 500mm of each change mat facility.
- (c) Premises that cater for children under the age of 15 months have the following additional nappy change facilities –
 - bench space of not less than 0.81m₂ for a portable bath for each *group* of 8 children; and
 - ii (ii) for each required bath, a builtin area at least 0.81m₂ for drying and dressing children, at a height of at least 850mm but no more than 900mm that is situated within 500 mm of the bath. (This area may double as the nappy change mat facility required above).

Sluicing facilities

- P31 The premises must be provided with sluicing facilities which
 - (b) enable carers to adequately rinse nappies and children's clothing;
 - (c) provide for the safe cleaning of soiled nappies and clothes;
 - (d) are easily accessible to carers;
 - (e) safeguard the health of children and carers; and
 - (f) is not a toilet.

- A31 Sluicing facilities are provided in the premises are in accordance with the following:
 - (a) A sluice is located so that it may be accessed by carers within the licensed premises.
 - (b) Floor surfaces are slip resistant.

Personal washing facilities

P32 The premises must be provided with separate personal washing

Premises have at least one washbasin situated in the toilet area provided which -

facilities for each nominated age group which –

- (a) minimise delays for children requiring to use a washbasin;
- (b) encourage hand washing;
- (c) are easily accessible to children;
- (d) facilitate the personal washing of young children by carers;and
- (e) safeguard the health of children.

- (a) has a height of at least 450mm but no more than 500mm from the floor; or
- (b) has a stable, portable platform so that the effective height is at least 450mm but not more than 500mm from the floor.

Food preparation facilities

- P33 The premises must be provided with suitable food preparation and storage facilities which
 - (a) safeguard the health of children from infection;
 - (b) safeguard children from injury;
 - (c) enable perishable food to be stored at a safe temperature;
 - (d) enable food to be prepared in hygienic conditions; and
 - (e) (e) enable staff to be able to readily wash their hands for the purpose of handling food.

- Food preparation facilities in the premises are located in food preparation areas that are provided in accordance with the following:
 - (a) A space and power outlet for a refrigerator having a capacity of not less than 150 litres (excluding freezer).
 - (b) A single bowl sink with cold water.
 - (c) A power outlet suitable for heating water.
 - (d) Is separate from the indoor areas, and the toilet and nappy change facilities

Play pits

P3 The premises have a play pit that must provide a safe environment in which children can play.

- A play pit is provided in the premises that has
 - (a) a depth capable of containing 300 mm of play-medium;
 - (b) all exposed edges rounded to prevent injury to children;
 - (c) at least 50% of the required area is shaded with a roof, being part of the total shade requirement of the premises, that is impervious to water and UV radiation;
 - (d) drainage to prevent the retention of water, discharged to a point where it will not stagnate or cause a nuisance;
 - (e) a ventilated cover to prevent contamination but still allow air to circulate, when not in use; and
 - (f) (f) a play-medium to a depth of not less than 300mm, which is clean and free from toxic and other deleterious materials, and any particles that

could pose a choking hazard.

Laundry facilities

P35 The premises must be provided with suitable laundry facilities to enable clothing and linen to be washed and to prevent the spread of infection.

A35

The premises have an area at least 0.81m₂ at a height of at least 850mm but no more than 900mm, provided for the purpose of storing or sterilising soiled articles prior to laundering off the premise, in a room that is inaccessible to children.

Electrical safety precautions

P36 All electrical installations in the premises must be suitably protected to prevent electric shock.

A36 Electrical installations in the premises are to be provided in accordance with the following:

- (a) The installations comply with AS 3000
- (b) The installations are protected with a residual current device (RCD) complying with AS 3000.
- (c) Electric power outlets are either –
 i located at a minimum height of
 1500mm from the floor in areas
 accessible to children; or
 - ii fitted with safety plugs when not in use.

Equipment and chemical safety

P37 The premises must safeguard children and staff from injury by inhibiting access by children to all operational equipment and chemical products.

A37 The premises have -

- (a) any moving parts, controls, or parts which may be at a temperature below 10° C or above 40° C, of machinery, plant, equipment, incinerators, service installations, hot water pipes, storage tanks and the like, fitted with securely fixed solid guards to prevent contact by children, or a barrier equivalent to that required for a swimming pool, as defined in the *Building Act 1975*, complying with the pool safety standard QDC MP3.4
- (b) hot water supplied to taps in areas accessible to children limited to a maximum temperature in accordance with the AS 3500.4;
- (c) Water troughs must not be accessible to children under two years
- (d) a fan may not be located any lower than 2100mm above the floor;
- (e) any fan located between 2100mm and 2400mm above the floor is fitted

- with a guard in which any opening does not permit a 50mm sphere to pass through it;
- (f) storage cupboards for chemical substances and for other dangerous items in areas accessible to children fitted with child-resistant latches; and
- (g) storage cupboards for bulk chemical products and substances in an area inaccessible to children.

Outdoor storage facilities

P38 The premises must provide adequate facilities for the storage of children's play equipment.

A38 The premises are provided with storage facilities that –

- (a) are not less than 4m2; and
- (b) are accessible from the outdoor area.

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Child Care Centres (Other Than Limited Hours Care)

Α1

Performance Criteria

Accessibility

- P1 Accessibility to and within the premises must -
 - (a) inhibit unauthorised access and egress;
 - (b) provide ease of access for children between indoor and outdoor areas:
 - (c) provide safe passage within the premises;
 - (d) minimise the risk of accidents from falling;
 - (e) enable persons with disabilities to move between the building and any outdoor area:
 - inhibit young children from gaining access to dangerous areas;
 - (g) facilitate the safe evacuation of children in an emergency;
 - (h) minimise disturbance to other *groups*; and
 - minimise the need for equipment and materials to be carried through an indoor area occupied by children, to reduce the risk of accidents.

Acceptable Solutions

The premises are provided with access and barriers in accordance with the following:

- (a) Access to and within the premises must be consistent with the requirements under the Building Code of Australia.
- (b) An indoor play area has at least one door opening to its associated outdoor play area, without passing through a functional area or another indoor area.
- (c) Each *group* has access between the *group's* indoor play area and an outdoor play area without passing through another *group's* indoor play area or a *functional area*.
- (d) Fencing not less than 1200mm high complying with AS 1926.1–2007, is provided around those parts of a centre where children are cared for, including all buildings and grounds accessible to children.
- (e) Other than at any gate that is required for service vehicles, any person entering the premises from a car park or street is required to pass through a safety zone provided with a self-closing and self-latching gate or door complying with AS 1926.1–2007 between the entrance and the safety zone and another self-closing and self-latching gate or door complying with AS 1926.1–2007 between the safety zone and the perimeter of the premises.
- (f) Any pedestrian access openings in the fencing are protected with a selfclosing and self-latching gate or door complying with AS 1926.1–2007.
- (g) Any swimming pool, as defined in the Building Act 1975, on the premises is provided with a fence complying with the pool safety standard QDC MP3.4
- (h) The centre is fenced to inhibit

- unauthorised access by children to any serious hazards such as water bodies and roads, that are adjacent to the site, to a standard no less than that required for a swimming pool under clause (g).
- (i) Any gate in the perimeter fence which is required for service vehicles is key-locked closed at all times when children are outdoors.
- Clear access ways are provided and maintained for the evacuation of children in an emergency.

Indoor play facilities

- P2 The premises must be provided with an indoor play area for each group, which
 - (a) facilitates the creation of a safe environment free from overcrowding so as to minimise the risk of injury, conflict between children, illness due to infection and loss of amenity:
 - (b) permits the ready supervision of all parts from any other part, including all *functional* areas for that *group*;
 - (c) provides unimpeded access to children's toilets and washing facilities;
 - (d) provides unimpeded access to outdoor play areas;
 - (e) provides unimpeded access for staff between functional areas for that group;
 - (f) minimises noise nuisance from the reflection and transmission of excessive sound;
 - (g) enables the temperature to be maintained at a comfortable level: and
 - (h) provides suitable separation between each *group's* area to minimise disruption.

- A2 Indoor play facilities are provided in accordance with the following:
 - (a) The indoor play space has an area of not less than 3.25m² for each child within the *group* it serves, exclusive of any passageway, thoroughfare, storage areas (including areas required for bedding), children's lockers, built-in furniture, cots, separate sleeping areas, toilets, bathrooms, washrooms, kitchens, offices, laundries, entrances and staff rooms.
 - (b) All parts of the indoor play space, nappy change facilities and toilet facilities for a group can be readily viewed by staff.
 - (c) The indoor play space is located so that people who are not part of the *group*, do not pass through it.
 - (d) The required toilets and washbasins for each *group* adjoin the indoor play space for that *group*.
 - (e) Each *group* has unimpeded access to toilets, washbasins and outdoor play areas without the need to pass through another *group*'s indoor play space or a *functional area*.
 - (f) Indoor play spaces for each *group* are separated by walls that by construction have a sound insulation rating equivalent to that provided by a 70mm framed wall sheeted both sides with 10mm plasterboard or glazed areas or doors, all of which extend down to the floor and have a height of not less than 1200mm.

- (g) Provision is made to ensure that there is an average airflow across the room of not less than 0.5 m/s.
- (h) The indoor air temperature is controlled so that it remains between 15° C and 30° C.
- (i) Any indoor playground equipment must
 - i comply with AS 4685.1, AS 4685.2, AS 4685.3, AS 4685.4, AS 4685.5, AS 4685.6 and AS 2155.
 - ii (ii) have soft-fall areas complying with AS 4422 provided to play ground equipment with a fall height exceeding 500mm.

Sleeping facilities for a child care centre catering for children aged less than 15 months

- P3 A child care centre that caters for children under the age of 15 months, must be provided with suitable sleeping facilities which
 - (a) provide a safe and healthy environment to minimise the risk of accidents and illness:
 - (b) permit visual supervision from the indoor play area, including functional areas for that group;
 - (c) permit easy access to all parts of the sleeping area;
 - (d) permit easy evacuation of children, including cots containing children, in the event of an emergency; and
 - (e) provide a quiet environment.

- A3 Sleeping facilities are in accordance with the following:
 - (a) For each group, a sleeping room is provided that is separate from the group's indoor play area which –
 - has an area of not less than
 2.5m² for each child under the age of 15 months;
 - ii (ii) is provided with one or more glazed panels having a total area of not less than 1m₂, located such that all children in the sleeping area may be observed from the associated indoor play area; and
 - iii (iii) has any external openings fitted with insect screens.
 - (b) A door leading to the associated indoor area.
 - (c) A path of travel from each sleeping area to outdoors, which may be via other rooms, having a width of not less than 1m, with any doorway therein having a clear opening width of not less than 950mm.

Outdoor play facilities

- P4 Premises must be provided with outdoor play facilities for each group, which
 - (a) facilitates the creation of a
- (a) Outdoor play facilities are provided in accordance with the following:
 - i Outdoor play facilities are located in outdoor play areas.

- safe environment free from overcrowding so as to minimise the risk of injury, conflict between children, illness and loss of amenity;
- (b) permit visual supervision by staff of all children within a group, at all times;
- (c) provide trees and vegetation so that children have the opportunity to experience, interact with and be stimulated by both the natural and the surrounding built environment;
- (d) provide an environment suitable for a variety of play activities;
- (e) provide unimpeded access for staff and children to children's toilets, nappy change areas and personal washing facilities;
- (f) are readily accessible from indoor play areas; and
- (g) are shaded to avoid excessive ground surface temperatures, and reduce exposure to UV radiation.

In addition, premises that have outdoor play facilities located indoors must provide for each *group*, facilities which –

- (h) have raised ceilings to provide a feeling of openness;
- (i) allows noise to be managed so that children using indoor play facilities are not significantly impacted by those using the outdoor play facilities:
- (j) allow children to see outdoors to a natural environment:
- (k) have windows or openings that provide lighting from a natural light source to simulate a natural environment;
- (I) have windows or openings that provide opportunities for natural airflow to simulate a natural environment;
- (m) have a significant definition

- ii Outdoor play areas, including access doors to, toilet facilities and indoor areas, are able to be readily viewed by staff from other parts of that outdoor play area.
- iii Toilet facilities adjoin and provide unimpeded access for children from the outdoor play area they serve.
- iv A *group* has unimpeded access to the outdoor play area without passing through another *group*'s indoor play space.
- v The surface is sloped to prevent the ponding of water.
- vi A variety of surfaces are provided, including hard, soft, level and undulating.
- vii Playground equipment structures comply with AS 4685.1, AS 4685.2, AS 4685.3, AS 4685.4, AS 4685.5, AS 4685.6 and AS 2155.
- viii Soft-fall areas complying with AS 4422 are provided to playground equipment with a fall height exceeding 500mm.
- ix A total outdoor play area of not less than 7m² for each child of the *licensed capacity*.
- x A shaded area which, at 10am and 3pm provides, as part of the total area not less than 2m² for each child of the *licensed* capacity.
- xi The required shaded area in (x) is calculated exclusive of the shade provided by trees.
- xii At least 50% of the required shaded area in (x) is roofed with a material impervious to water and UV radiation.
- xiii Areas in (ix) and (x) are calculated exclusive of:
 - A garden beds used only as landscaping that is inaccessible to children:
 - B land that is -
 - I rough
 - II steeper than 1 in 6;
 - III less than 4m in width;
 - C permanent storage areas;

- between the indoor play facilities from the outdoor play facilities:
- (n) have outdoor play facilities that can be cleaned;
- (o) provides adequate unencumbered space for the licensed capacity; and
- (p) provides children with access to natural materials.

- D sheds; and
- E any fenced body of water and its surrounds within the fencing.
- (b) Outdoor play facilities include areas of landscaping that includes trees and/or natural vegetation within the required outdoor area. The landscaped areas must be equivalent to at least 4% of the total minimum required outdoor play area in (a)(ix).

Note: Only Category C centres are required to comply with A4 (a)(xiii) B. III. above

Toilet Facilities

- P5 Premises must be provided with suitable toilet facilities which
 - (a) safeguard the health of children from injury and infection;
 - (b) minimise delays for children requiring to use a toilet;
 - (c) are readily accessible to children:
 - (d) facilitate independent use;
 - (e) provide for different needs and developmental abilities of children;
 - (f) enable staff to provide assistance:
 - (g) permits adequate supervision by staff, appropriate to the age of the children; and
 - (h) (h) are screened so as to respect the dignity of children, having regard to the ages of the children.

- Toilet facilities in the premises are provided in accordance with the following:
- (a) At least one child size water closet suite for every 10 children or part thereof over the age of 15 months within the *licensed capacity*.
- (b) At least 2 child size water closet suites in each location.
- (c) Children's toilets adjoin the area they serve and provide unimpeded access to that *group*.
- (d) Wall and floor surfaces impervious without cracks and crevices.
- (e) Slip resistant floor surfaces.
- (f) Screening from the view of children in the indoor play space by a wall, which, except for doorways, is opaque for a height of at least 900mm but no more than 1200mm high above floor level. The section above may be open or clear glazed to permit supervision.
- (g) Nappy change facilities are provided to each *group*, unless the toilet facilities are only used by school children.
- (h) Where care is provided to school age children
 - i there is either
 - A at least one adult water closet, that is not a staff facility, for every 15 children or part thereof located in a separate room adjacent to the area where care is

provided; or

- B for every 15 children or part thereof, one of the required toilets at (a) is separated from the other required toilets by walls or partitions not less than 1800mm high and includes a lockable door to provide privacy; and
- ii a facility for the disposal of sanitary items.

Nappy change facilities

- P6 Suitable and separate nappy change facilities must be provided for each nominated age group which
 - (a) safeguard the health of children from infection;
 - (b) safeguard children and carers from injury;
 - (c) minimise delays for children requiring a nappy change;
 - (d) create an environment conducive to interaction between children and carer; and
 - (e) permit visual supervision of other parts of the play area for that *group*.

Nappy change facilities are provided in the premises to each *group*, other than school children, in accordance with the following:

- (a) They are situated adjacent to the area accommodating each *group* they serve; and
 - are built-in or otherwise securely fixed to prevent accidental dislodgment;
 - ii are wide enough for a change mat, measuring not less than 0.81m₂ in area and at a height of at least 850mm but no more than 900mm; and
 - iii have an impervious surface without cracks and crevices so as to be easily cleanable.
- (b) Carers have access to a washbasin that is
 - i supplied with hot and cold water limited to a maximum temperature in accordance with AS 3500.4;
 - ii (ii) located at a height between 850mm and 900mm situated within 500mm of each change mat facility; and
 - iii (iii) shared by no more than two *groups*,
- (c) The wall and floor surfaces are impervious and without cracks and crevices.
- (d) Floor surfaces are slip resistant.
- (e) Premises that cater for children under the age of 15 months have the following additional nappy change facilities:

- i One built-in infant size bath that is available to no more than two groups, with an integral hand held shower, supplied with hot and cold water limited to a maximum temperature in accordance with the AS 3500.4, at a height of 850mm to 900mm.
- ii For each required bath, an area of at least 0.81m² for drying and dressing children is provided, at a height of at least 850mm but no more than 900mm, situated within 500mm of the bath. (This area may double as a nappy change facility required above).

Personal washing facilities

- P8 The premises must be provided with separate personal washing facilities for each nominated age group which
 - (a) minimise delays for children requiring to use a washbasin;
 - (b) encourage hand washing;
 - (c) are easily accessible to children;
 - (d) facilitate the personal washing of young children by carers; and
 - (e) safeguard the health of children.

- (a) Premises have a washbasin provided for each 10 children or part thereof within the *group* that it serves, for children aged older than 15 months, which
 - has a height of at least 450mm but no more than 500mm from the floor; and
 - ii (ii) is situated in the toilet area.
- (b) Premises are provided with a builtin bath or shower with a hand held shower rose, located within the area accommodating the youngest age group above 15 months. This facility is in addition to the bath in A6(e)(i) above.
- (c) Premises have -
 - every required built-in bath,
 - ii shower and adult washbasin connected with hot and cold water; and
 - iii (ii) hot water connected to a washbasin, shower or bath which is situated in an area accessible to children, limited to a maximum temperature in accordance with AS 3500.4

Food preparation facilities

P9 The premises must be provided with suitable food preparation and storage facilities which –

A9

- (a) safeguard the health of children from infection;
- (b) safeguard children from injury;
- (c) enable perishable food to be stored at a safe temperature;
- (d) enable food to be prepared in hygienic conditions; and
- (e) enable staff to be able to readily wash their hands for the purpose of handling food.

- Food preparation facilities are provided in a separate room in accordance with the following:
- (a) Barriers, and doors with controls that are unable to be operated by children, are installed to prevent unauthorised access by children into the food preparation area.
- (b) Cupboards are installed for the storage of food, crockery, tableware and kitchen utensils, which provide protection from dust, insects, vermin or other contamination.
- (c) Impervious floor surfaces, washable wall surfaces, impervious bench tops/splash backs and table tops, without cracks and crevices, so as to be easily cleanable.
- (d) They are separate from the indoor play facilities, toilet facilities, and nappy change facilities.
- (e) Space and power outlets for refrigerators having a total capacity, excluding freezer, equal to 10 litres for each child of the *licensed* capacity, situated so as to accommodate
 - i at least one refrigerator within each bottle preparation area; and
 - ii (ii) other refrigerators either within the food preparation area or the indoor play areas.
- (a) A double bowl sink, or a single bowl sink and a dishwasher, with hot and cold water.
- (b) A washbasin for staff with hot and cold water.

Bottle preparation areas for a child care centre catering for children aged less than 15 months

- P10 A child care centre that accommodates children under 15 months must be provided with suitable facilities for the preparation of feeding bottles which
 - (a) safeguard the health of children from infection; and
- A10 Bottle preparation areas are provided in accordance with the following:
 - (a) Adjoins the indoor area and provides unimpeded access for each *group* it serves.
 - (b) Shared by no more than two groups.
 - (c) Located so as to enable all parts of

(b) enable bottles to be prepared in hygienic conditions.

- the indoor play area to be viewed by carers from that location.
- (d) Physically separated from any nappy change facilities to prevent cross infection, by a distance of not less than 2m, or by a fixed solid screen extending the full depth of the bench and not less than 1m above the bench top.
- (e) Provided with a barrier and doors with controls which are unable to be operated by children, to prevent unauthorised access into the area by children.
- (f) Has a double bowl sink or a single bowl sink and an adult washbasin which
 - i is at a height of at least 850mm but no more than 900mm; and
 - ii (ii) is supplied with hot and cold water limited to a maximum temperature in accordance with the AS 3500.4.
- (g) At least 0.81m₂ area of bench space is provided, with an impervious top and a splash back not less than 300mm high, without cracks or crevices, so as to be easily cleanable.
- (h) A power outlet is provided for a heating appliance for bottles.

Laundry facilities

P12 The premises must be provided with suitable laundry facilities to enable clothing and linen to be washed and to prevent the spread of infection.

- (a) Premises, other than those that cater for only 3-5 year olds, have laundry facilities located in a separate room that is provided with
 - i a laundry tub and cold water supply;
 - ii (ii) plumbing connections and a space for a washing machine where centres launder bed linen, children's clothes, towels or other items;
 - iii (iii) at least 0.81m₂ of built in bench space for the purpose of storing or sterilising soiled articles prior to laundering; and
 - iv (iv) a barrier and doors with controls that are unable to be

- operated by children, that prevent access into the laundry area by children.
- (b) Premises that only cater for children aged 3 to 5 years have a minimum 0.81m₂ of bench space provided at a height of at least 850mm but no more than 900mm for the purpose of storing or sterilising soiled articles prior to laundering off the premise, in a room that is inaccessible to children.

Administration facilities

- P14 The premises must be provided with suitable facilities for administration purposes, which enable
 - (a) administration functions to be carried out independent of the caring for children; and
 - (b) consultation with parents to be conducted in private.
- A14 Administration facilities are provided in accordance with the following:
 - (a) Located in an area not less than 4m₂.
 - (b) Located in a room that is separate from and in addition to the indoor play area and any staff room
 - (c) Privacy is afforded from other areas for consultation.

Note: The administration area may double as the consultation area providing privacy from other areas can be achieved.

Outdoor storage facilities

P17 The premises must provide adequate facilities for the storage of children's outdoor play equipment.

- A17 The premises are provided with storage facilities that
 - (a) are not less than 6m₂; and
 - (b) are accessible from the outdoor area.