

# Form 16—Inspection Certificate/Aspect Certificate/QBCC Licensee Aspect Certificate

<p><b>NOTE</b></p>	<p>This form is to be used for the purposes of section 10(c) and 239 of the <i>Building Act 1975</i> and/or sections 32, 35B, 43, 44 and 47 of the <i>Building Regulation 2006</i>.</p>	
<p><b>1. Indicate the type of certificate</b></p> <p>The stages of assessable building work are listed in section 24 of the <i>Building Regulation 2006</i> or as conditioned by the building certifier.</p> <p>An aspect of building work is part of a stage (e.g. waterproofing).</p>	<p><input type="checkbox"/> Inspection Certificate for</p> <p><input type="checkbox"/> Stage of building work (for single detached class 1a or class 10 building or structure) (indicate the stage) _____</p> <p><input type="checkbox"/> Aspect of building work (indicate the aspect) _____</p> <hr/> <p><input type="checkbox"/> QBCC Licensee Aspect Certificate</p> <p><b>Scope of the work</b> Scope of the work covered by the licence class under the <i>Queensland Building and Construction Commission Regulation 2003</i> for the aspect being certified, e.g. scope of work for a waterproofing licence is "installing waterproofing materials or systems for preventing moisture penetration". An aspect being certified may include "wet area sealing to showers".</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	
<p><b>2. Property description</b></p> <p>The description must identify all land the subject of the application.</p> <p>The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.</p>	<p>Street address <i>(include no., street, suburb/locality and postcode)</i></p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p style="text-align: right;">Postcode</p> <p>Lot and plan details <i>(attach list if necessary)</i></p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <p>In which local government area is the land situated?</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
<p><b>3. Building/structure description</b></p>	<p>Building/structure description</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p>Class of building/structure</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
<p><b>LOCAL GOVERNMENT USE ONLY</b></p>		
<p>DATE RECEIVED</p>		<p>REFERENCE NUMBER/S</p>

<p><b>4. Description of component/s certified</b> Clearly describe the extent of work covered by this certificate, e.g. all structural aspects of the steel roof beams.</p>	<div style="border: 1px solid black; height: 136px; width: 100%; border-bottom: 1px dashed black;"></div>							
<p><b>5. Basis of certification</b> Detail the basis for giving the certificate and the extent to which tests, specifications, rules, standards, codes of practice and other publications, were relied upon.</p>	<div style="border: 1px solid black; height: 125px; width: 100%; border-bottom: 1px dashed black;"></div>							
<p><b>6. Reference documentation</b> Clearly identify any relevant documentation, e.g. numbered structural engineering plans.</p>	<div style="border: 1px solid black; height: 97px; width: 100%; border-bottom: 1px dashed black;"></div>							
<p><b>7. Building certifier reference number and development approval number</b></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Building certifier reference number</td> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Development approval number</td> </tr> </table>	Building certifier reference number	Development approval number					
Building certifier reference number	Development approval number							
<p><b>8. Building certifier, competent person or QBCC licensee details</b></p> <p>A <b>competent person</b> must be assessed as competent before carrying out the inspection. The builder for the work cannot give a stage certificate of inspection.</p> <p>A competent person is assessed by the building certifier for the work as competent to practice in an aspect of the building and specification design, because of the individual's skill, experience and qualifications. The competent person must be registered or licensed under a law applying in the State to practice the aspect.</p> <p>If no relevant law requires the individual to be licensed or registered, the certifier must assess the individual as having appropriate experience, qualifications or skills to be able to give the help.</p> <p>If the chief executive issues any guidelines for assessing a competent person, the building certifier must use the guidelines when assessing the person</p>	<p>Name <i>(in full)</i></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black; padding: 5px;">Company name <i>if applicable</i></td> <td style="width: 40%; border-bottom: 1px solid black; padding: 5px;">Contact person</td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-bottom: 1px solid black; padding: 5px;">Phone no. <i>business hours</i></td> <td style="width: 30%; border-bottom: 1px solid black; padding: 5px;">Mobile no.</td> <td style="width: 40%; border-bottom: 1px solid black; padding: 5px;">Fax no.</td> </tr> </table> <p>Email address</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Postal address</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: right; margin-right: 50px;">Postcode</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Licence class</td> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Licence number</td> </tr> </table> <p>Date approval to inspect received from building certifier</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Company name <i>if applicable</i>	Contact person	Phone no. <i>business hours</i>	Mobile no.	Fax no.	Licence class	Licence number
Company name <i>if applicable</i>	Contact person							
Phone no. <i>business hours</i>	Mobile no.	Fax no.						
Licence class	Licence number							
<p><b>9. Signature of building certifier, competent person or QBCC licensee</b></p> <p>Note: A building certifier must sign this form for temporary swimming pool fencing under section 4 of Schedule 1 of QDC MP 3.4.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black; padding: 5px;">Signature</td> <td style="width: 40%; border-bottom: 1px solid black; padding: 5px;">Date</td> </tr> </table>	Signature	Date					
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