

# Form 22—Notice of discontinuance of engagement

NOTE	This form is to be used for the purposes of section 144 of the <i>Building Act 1975</i>
<b>1. Notice of discontinuance of engagement.</b> A party to an engagement of a private certifier may, under the engagement, discontinue it. The discontinuance does not take effect until all other parties to the engagement have been given notice.	Date of notice of engagement <input type="text"/> Notification of discontinuance has been given to: List the parties to the engagement <input type="text"/> <input type="text"/> <input type="text"/>
<b>2. Property description</b> The description must identify all land the subject of the application. The lot & plan details (eg. SP / RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.	Street address <i>(include no., street, suburb / locality &amp; postcode)</i> <input type="text"/> <div style="text-align: right;">Postcode</div> Lot & plan details <i>(attach list if necessary)</i> <input type="text"/> In which local government area is the land situated? <input type="text"/>
<b>3. Building applicant's details</b> If the applicant is a company, a contact person must be shown. All correspondence will be mailed to this address.	Name <i>(in full)</i> <input type="text"/> Company name <i>(if applicable)</i> <input type="text"/> Contact person <input type="text"/> Phone no. <i>business hours</i> <input type="text"/> Mobile no. <input type="text"/> Fax no. <input type="text"/> Email address <input type="text"/> Postal address <input type="text"/> <div style="text-align: right;">Postcode</div>
<b>3. Building certifier's details</b>	Name <i>(in full)</i> <input type="text"/> Company name <i>if applicable</i> <input type="text"/> Contact person <input type="text"/> Phone no. <i>business hours</i> <input type="text"/> Mobile no. <input type="text"/> Fax no. <input type="text"/> Email address <input type="text"/> Postal address <input type="text"/> <div style="text-align: right;">Postcode</div> Licence number <input type="text"/>

Local Government Use Only

Date Received		Reference Number/s	
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The *Building Act 1975* is administered by the  
Department of Housing and Public Works



**Queensland  
Government**

#### 4. Inspection documentation

Under section 148 and 149 of the *Building Act 1975*, any inspection documents to date must be given to the owner of the building and the local government.

List inspection documentation to date  
eg:

- a compliance certificate
- a notice, given to the builder for the work by or for the building certifier about an inspection of the work
- a certificate about an inspection under the *Building Act 1975*

#### 5. Person discontinuing engagement

Name (*in full*)

Company name (*if applicable*)

Contact person

Phone no. *business hours*

Mobile no.

Fax no.

Email address

Postal address

Postcode

Licence number (*if applicable*)

Signature

Date

Reason for discontinuance