

Form 24—Temporary accommodation buildings checklist

This form is to be used for the purposes of section 54B of the Building Regulation 2006. It applies to **new** temporary accommodation buildings intended to remain on site for periods exceeding 42 days. For buildings intended to remain on site for 42 days or less only some of the requirements of MP 3.3 apply (refer to A20 of MP 3.3). For **existing** temporary accommodation buildings which were relocated before 1 July 2012, only some of the requirements of MP 3.3 apply.

Requirements	Yes please tick	No please tick	Other (please specify) or comments
Siting (This requirement does not apply to some short-term temporary accommodation. Refer to notes.)			
Has the temporary accommodation building been:			
(a) placed on a base of concrete, coarse gravel or similar base material (<i>if yes, go to next section—Sleeping compartments</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
(b) raised at least 150 millimetres above the surrounding ground level	<input type="checkbox"/>	<input type="checkbox"/>	
(c) placed at least 45 metres away from work activities (other than catering for or maintenance of temporary accommodation buildings) on the site?	<input type="checkbox"/>	<input type="checkbox"/>	
Sleeping compartments			
Has the sleeping compartment been provided with:			
(a) a double power point	<input type="checkbox"/>	<input type="checkbox"/>	
(b) walls extending from the floor to the ceiling separating each sleeping compartment	<input type="checkbox"/>	<input type="checkbox"/>	
(c) a minimum floor area of 5.6 square metres for each bed?	<input type="checkbox"/>	<input type="checkbox"/>	
Finishing			
Are internal walls of the buildings lined with fibre cement sheeting, plasterboard, timber or the like?	<input type="checkbox"/>	<input type="checkbox"/>	
Pest control			
Is the building air conditioned? (<i>if yes, go to next section—Dust control</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
If the building is not air conditioned, does every door and window (other than a door, window or other opening from a sleeping compartment to a screened verandah) of a sleeping compartment or shared facility have flyscreens?	<input type="checkbox"/>	<input type="checkbox"/>	
Dust control (This requirement does not apply to some short-term temporary accommodation. Refer to notes.)			
Is the ground surrounding the temporary accommodation building sealed or does the first 6 metres have ground cover such as mulch or coarse aggregate?	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicle access (This requirement does not apply to short-term temporary accommodation. Refer to notes.)			
If the temporary accommodation building has an approval period of more than six months or more than 100 beds, are on-site roads, driveways, vehicle circulation areas and parking bays in accordance with AS2890.1-1993?	<input type="checkbox"/>	<input type="checkbox"/>	
Outdoor amenity (This requirement does not apply to some short-term temporary accommodation. Refer to notes.)			
Does each sleeping compartment have an outdoor area with a sealed floor protected from the weather by a roof?	<input type="checkbox"/>	<input type="checkbox"/>	
Do the sleeping compartments:			
(a) have access to an outdoor space, within 45 metres from the entry door of a sleeping compartment, with a floor area of not less than 30 square metres for every 20 sleeping compartments or part thereof (<i>if yes, go to next section—Weather protection</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
(b) face each other and are less than 3 metres apart, have a verandah attached to the temporary accommodation building with a floor area of not less than 4.5 square metres, with a minimum length of 3 metres and a minimum width of 1.5 metres (<i>if yes, go to next section—Weather protection</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
(c) not face each other or are more than 3 metres apart, have a verandah attached to the temporary accommodation building with a minimum floor area of 4.5 square metres, minimum length of 2.5 metres and a minimum width of 1.8 metres?	<input type="checkbox"/>	<input type="checkbox"/>	

Requirements	Yes please tick	No please tick	¹ Other (please specify) or comments
Weather protection (This requirement does not apply to some short-term temporary accommodation. Refer to notes.)			
Are communal facilities connected to every sleeping compartment by a covered walkway which:			
(a) is not less than 1.5 metres wide	<input type="checkbox"/>	<input type="checkbox"/>	
(b) has a concrete or bitumen surface	<input type="checkbox"/>	<input type="checkbox"/>	
(c) is protected from the weather by an impervious roof covering?	<input type="checkbox"/>	<input type="checkbox"/>	
Bathing and sanitary facilities			
Does each sleeping compartment have an ensuite or communal facilities with:			
(a) a double power point	<input type="checkbox"/>	<input type="checkbox"/>	
(b) hot and cold water outlets to each shower with a shower rose	<input type="checkbox"/>	<input type="checkbox"/>	
(c) a vanity mirror, vanity shelf, towel rail, toilet roll holder and clothes hook	<input type="checkbox"/>	<input type="checkbox"/>	
(d) a shower	<input type="checkbox"/>	<input type="checkbox"/>	
(e) a dual flush water closet cistern and pan with a minimum floor area of 0.81 square metres	<input type="checkbox"/>	<input type="checkbox"/>	
(f) one fixed wash basin with internal overflow relief facility and a water stop plug permanently attached to the basin	<input type="checkbox"/>	<input type="checkbox"/>	
(g) if items (d), (e) or (f) are in separate cubicles, cubicle doors able to be latched closed from the inside and removable from the outside?	<input type="checkbox"/>	<input type="checkbox"/>	
If communal facilities are provided are they:			
(a) in a building which is less than 20 metres from the door of the occupied sleeping compartment or located in the same building as the sleeping compartment	<input type="checkbox"/>	<input type="checkbox"/>	
(b) separated by walls extending from the floor to the ceiling between individual facilities?	<input type="checkbox"/>	<input type="checkbox"/>	
Laundry			
Are laundry facilities located less than 60 metres from a sleeping compartment?	<input type="checkbox"/>	<input type="checkbox"/>	
Do the laundry facilities have:			
(a) one automatic washing machine provided with each 8 beds or part thereof	<input type="checkbox"/>	<input type="checkbox"/>	
(b) one fixed wash tub provided with hot and cold piped water with each 20 beds or part thereof	<input type="checkbox"/>	<input type="checkbox"/>	
(c) one double power point for appliances	<input type="checkbox"/>	<input type="checkbox"/>	
(d) clothes drying facilities comprising clothes line or hoist with 7.5 metres of line per bed or one 6.8 kilogram heat operated drying cabinet or appliance for every 8 beds?	<input type="checkbox"/>	<input type="checkbox"/>	
Kitchen			
If a communal kitchen is not provided or food is not catered for externally, is there a food preparation area with a:			
(a) double power point	<input type="checkbox"/>	<input type="checkbox"/>	
(b) storage cupboard of at least 0.7 square metres?	<input type="checkbox"/>	<input type="checkbox"/>	
Refrigeration facilities			
Does each sleeping compartment have:			
(a) a 100 litre refrigerator (if yes, go to next section—Dining facilities)	<input type="checkbox"/>	<input type="checkbox"/>	
(b) access to a 500 litre refrigerator for each 20 beds or part thereof, within a 20 metre distance of each sleeping compartment?	<input type="checkbox"/>	<input type="checkbox"/>	
Dining facilities (There are specific area requirements for communal dining facilities. Refer to A16 of MP 3.3)			
Are communal dining facilities provided and located less than 70 metres from sleeping compartments?	<input type="checkbox"/>	<input type="checkbox"/>	
Storage facilities			
If the accommodation unit is for use by more than one resident, does each resident have a personal storage unit which is weatherproof, lockable, at least 1.5 metres in height and at least 0.7 cubic metres in volume?	<input type="checkbox"/>	<input type="checkbox"/>	

Requirements	Yes please tick	No please tick	Other (please specify) or comments
Communications (The specific requirements for communications facilities are dependent on the number of beds provided. Refer to A18 of MP 3.3 for details.)			
Do you have access to the internet and telephone where coverage is available?	<input type="checkbox"/>	<input type="checkbox"/>	

Notes

1 The code for temporary accommodation buildings allows 'other' methods to be used which, in the opinion of a building certifier, meet the performance criteria of the code. 'Other' methods can only be approved by a building certifier.

2. Temporary accommodation buildings must meet most of the requirements of the Building Code of Australia including smoke alarms, emergency exits and in some cases fire-rated wall construction. The extent to which these requirements must be met is dependent on the class of the building. Please refer to the Building Code of Australia for further details.

3. This checklist provides a summary of the requirements of MP 3.3 of the Queensland Development Code. For full details of the code requirements refer to MP 3.3. A full copy of the code can be viewed at www.hpw.qld.gov.au

4. Noncompliance with MP 3.3 is an offence under the *Sustainable Planning Act 2009*. The person in control of the site is responsible for ensuring that the code requirements, including the display of this checklist in a conspicuous location, are being provided. Any person who believes the requirements of the code are not being met can refer the matter to the relevant local government in the area for investigation.