

# Building and Development Dispute Resolution Committees form

## Notice of election – Form 8

*Sustainable Planning Act 2009. Version 3.0 effective 30 November 2012.*

**1. Person/entity seeking election as a co-respondent** (if the entity is a local government or a company, a contact person must be shown. All correspondence will be mailed to the address provided)

**Name/s** (individual, company or local government name in full)

**For companies and local governments, contact name**

**Postal address**

  

**Contact phone number**

**Mobile number**

**Fax number**

**Email address**

**2. Appeal number/parties** (insert the appeal number and list of parties involved—if known)

**Appeal number/list of parties involved** (as shown on the Notice of Appeal)

**3. Additional information** (attach further details if necessary)

  
  

**4. Signature**

**Signature**

**Date**

**OFFICE USE ONLY**

**Receiving officers signature**

**Date**

## Notes for completing this form:

### Guide

- For further information and assistance when completing this form, please see Completing a notice of election – Form 8 on the Department of Housing and Public Works' website [www.hpw.qld.gov.au](http://www.hpw.qld.gov.au)

### Change of name

- The Building and Development Tribunals were established under the *Integrated Planning Act 1997* and under the *Sustainable Planning Act 2009* (SPA) changed name to the Building and Development Dispute Resolution Committees (Committees). This has been shortened in SPA to Building and Development Committees. Although the jurisdiction has been expanded the location of the Registry, operation and contact details remain the same.

### Special facilities

- Committee hearings are held at various venues, not all of which are accessible by or have facilities for people with mobility disabilities. If you require a venue with access and facilities for a person(s) with a mobility disability, or are aware of a person with mobility disabilities who wishes to attend a hearing, please advise the Registrar in sufficient time for such a venue to be arranged. If special services, such as an interpreter, are required, please notify the Registrar in sufficient time for the services to be provided.

### Lodgement of the notice of election

- A Notice of election together with any accompanying information must be lodged with the Registrar within ten business days of being given the Notice of Appeal.

**Privacy**—the information collected on this form will be used by the Department of Housing and Public Works in accordance with your appeal to be decided by a Committee. Details may be disclosed to parliament or other agencies, for purposes associated with the Committee. Your details may also be disclosed to other parties in accordance with a requirement of the *Sustainable Planning Act 2009* and may be stored in a department database. The information collected will be retained as required by the *Public Records Act 2002* and is subject to the *Right to Information Act 2009* and the *Information Privacy Act 2009*.

Please note that the Chief Executive of the Department of Housing and Public Works may elect to publish final decisions by making them available to members of the public, which can be accessed through the department's website.

### Department of Housing and Public Works

The Registrar

Building and Development Dispute Resolution Committees

Building Codes Queensland

**post** GPO Box 2457 Brisbane Qld 4001 Australia

**visit** Mineral House, 41 George Street, Brisbane

**tel** +61 7 3237 0403

**fax** +61 7 3237 1248

[registrar@qld.gov.au](mailto:registrar@qld.gov.au)

[www.hpw.qld.gov.au](http://www.hpw.qld.gov.au)

The *Sustainable Planning Act 2009* is administered by the Department of State Development, Infrastructure and Planning