

SHORT FORM - CONDITIONS OF CONTRACT (including SCHEDULE)

For the provision of Goods and/or Services

Version 004 –dated 1 July 2011

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Introduction

The Department of Public Works has undertaken a major review of all the procurement terms and conditions to incorporate any new legal and legislative requirements on specific issues. This review ensured that these conditions adequately address specific and emerging procurement practices and trends. Industry is very supportive of a single set of terms and conditions across Government as this reduces the costs of the tendering process.

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*Queensland Government Chief Procurement Officer
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Further information may be obtained from the Queensland Government Chief Procurement Office's website on www.qgcpc.o.qld.gov.au

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In the Contract, unless the context otherwise requires, the following definitions will apply:

"Approved Expenses" means the Contractor's expenses (if any) which have been agreed between the Customer and Contractor and approved by the Customer prior to any expenditure being incurred, as specified in item 4 of Schedule A;

"Confidential Information" means information of, or supplied by, the Customer, that:

- (a) is by its nature confidential;
- (b) is designated by the Customer as confidential; or
- (c) the Contractor knows or ought to know is confidential;

and includes information:

- (d) comprised in or relating to any Intellectual Property Rights of the Customer;
- (e) concerning the internal management and structure, personnel, processes and policies, commercial operations, financial arrangements or affairs of the Customer;
- (f) that is of actual or potential commercial value to the Customer; and
- (g) relating to the clients or suppliers of the Customer;

but does not include information that:

- (h) was already in the possession of the Contractor and not subject to an obligation of confidentiality, is lawfully received from a third party or independently developed by the Contractor or is public knowledge other than through a breach of an obligation of confidentiality;

"Conflict of Interest" means having an interest (whether personal, financial or otherwise) which conflicts or may reasonably be perceived as conflicting with the ability of the Contractor to perform its obligations under the Contract fairly and objectively;

"Contract" means the legally binding contract between the Customer and the Contractor constituted by the Documents specified in clause 2.1;

"Contract Term" means the term of the Contract specified in item 3 of Schedule A;

"Contract Material" means any material that is created, written or otherwise brought into existence by or on behalf of the Contractor in the course of performing or carrying out the Contract;

"Contractor" means the entity specified in item 2 of Schedule A;

"Correctly Rendered Invoice" means an invoice:

- (a) in which the amount claimed is due for payment in accordance with the Contract;
- (b) in which the amount claimed is correctly calculated in accordance with the Contract;
- (c) which correctly identifies the Goods and/or Services supplied; and
- (d) which, if GST is applicable is a valid tax invoice under the GST Legislation;

"Customer" means the State of Queensland or other entity specified in item 1 of Schedule A;

"Delivery Date" means the date specified in item 7 of Schedule A on which the Goods will be supplied and/or the Services will be performed by the Contractor to the Customer;

"Delivery Period" means the period specified in item 7 of Schedule A in which the Goods will be supplied and/or the Services will be performed by the Contractor to the Customer;

"Document" includes:

- (a) any paper or other material on which there is writing;
- (b) any paper or other material on which there are marks, figures, symbols or perforations having a meaning for persons qualified to interpret them;
- (c) any articles or material from which sounds, images or writings are capable of being reproduced with or without the aid of any other articles or device; or
- (d) a document in electronic form;

"Goods" means the material, plant, item or equipment specified in item 5 of Schedule A (if applicable);

"GST" means a goods and services tax imposed by or through the GST Legislation;

"GST Amount" means the amount of GST payable in respect of any taxable supply under the Contract, calculated at the rate of GST applicable at the time;

"GST Legislation" means *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any related tax imposition law (whether imposing tax as a duty of customs excise or otherwise) and includes any legislation which is enacted to validate, recapture or recoup the tax imposed by any of such laws;

"Intellectual Property Rights" includes all copyright, trade mark, design, patents or other proprietary rights, or any rights to registration of such rights existing in Australia, or elsewhere or as protected by legislation from time to time, whether created before, on or after the commencement date of the Contract, but excludes Moral Rights;

"Moral Rights" means the right of integrity of authorship, the right of attribution of authorship and the right not to have authorship falsely attributed, more particularly as conferred by the *Copyright Act 1968* (Cth), and rights of a similar nature anywhere in the world whether existing before, on or after the commencement date of the Contract;

"Notice" means notice in writing which may be given by personal delivery, pre-paid postage or facsimile to the Party's business address or registered office or, except for a notice under clause 15, given by email to a Party's nominated email address;

"Order" means an order or any other Document acceptable to the Customer, used to authorise the purchase of the Goods and/or Services by the Customer;

"Party" means each of the Customer and the Contractor;

"Personal Information" is information or an opinion, including information or an opinion forming part of a database, whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion;

"Price" and **"Pricing"** means the itemised prices and/or the price calculated by reference to a schedule of rates payable by the Customer for the Goods and/or Services, and (unless otherwise specified in item 6 of Schedule A), is inclusive of packaging, handling, freight, GST, and all other duties, taxes and charges;

"Records" means all material including but not limited to books, Documents, information, computer software, equipment, and data stored by any means disclosed, or made available, by the Customer to the Contractor in connection with the performance of the Contract and includes a copy of such material;

"Schedule" means the schedule which is part of the Contract.

"Services" means any services specified in item 5 of Schedule A (if applicable); and

"Short Form – Conditions of Contract (including Schedule)" means these terms and conditions of Contract.

1.2.1 Interpretation

The following rules apply in interpreting these Short Form - Conditions of Contract (including Schedule) unless the context otherwise requires:

- (a) words importing a gender include the other gender;
- (b) words in the singular include the plural and vice versa;
- (c) all dollar amounts refer to Australian currency;
- (d) a reference to any legislation includes any subordinate legislation made under it and any legislation amending, consolidating or replacing it;
- (e) a reference to an entity or person includes an individual, corporation, partnership or other legal entity;
- (f) a party includes its executors, administrators, successors and permitted assigns;
- (g) "consent" means prior written consent;
- (h) "in writing" means either by letter, email or facsimile;
- (i) a reference to a clause, attachment or annexure is a reference to a clause, attachment or annexure to these Short Form - Conditions of Contract (including Schedule);
- (j) if a day on which an act is to be done is a Saturday, Sunday or public holiday in the place where the act is to be done, the act may be done on the next business day in that place, unless the Parties agree otherwise;
- (k) if any expression is defined, other grammatical forms of that expression will have corresponding meanings, unless the context otherwise requires;

- (l) a reference to a clause is a reference to all of its sub-clauses;
- (m) a document or agreement or a provision of a document or agreement, is a reference to that document, agreement or provision as amended, supplemented, replaced or novated; and
- (n) a Schedule forms part of the Document to which is attached.

2. FORMATION OF CONTRACT

- 2.1 The following Documents will constitute the entire Contract between the Customer and the Contractor:
- (a) the Order;
 - (b) these Short Form – Conditions of Contract (including Schedule); and
 - (c) any other Document, in whole or part, forming part of the Contract, as agreed in writing between the Customer and the Contractor.
- 2.2 In the event of any conflict between the Documents specified in clause 2.1, the order of precedence to resolve the conflict will be in the above order.
- 2.3 The Contract supersedes all prior representations, agreements, statements and understandings between the Customer and Contractor, whether oral or in writing relating to the subject matter of the Contract.

3. PROVISION OF GOODS AND/OR SERVICES

- 3.1 The Contractor agrees to supply the Goods and/or perform the Services at or by the time specified in item 7 of Schedule A and, if not specified, within a reasonable time having regard to normal commercial practice.
- 3.2 All Goods and/or Services provided by the Contractor to the Customer under the Contract, unless otherwise specified by the Customer, must comply in all aspects with:
- (a) the terms of the Contract
 - (b) applicable legislative requirements; and
 - (c) any applicable Government code, policy or guideline; and any current Australian/New Zealand Standard and where an Australian/New Zealand Standard does not exist, the relevant current International Standard (ISO), including any that may be introduced or varied during the Contract Term, which govern the provision of the Goods and/or Services.
- 3.3 All Goods supplied by the Contractor to the Customer must be in a new and unused condition, of recent origin, unless otherwise specified in item 8 of Schedule A.
- 3.4 Risk and title in the Goods (free of all encumbrances and interests) will pass to the Customer upon delivery.
- 3.5 The Contractor must ensure that all Goods and/or Services are of high quality, professional standard and are fit for purpose.
- 3.6 Without limiting the Contractor's obligations, the Contractor must ensure that any manufacturer's or supplier's warranty that applies to the Goods will be transferred to the Customer, at no cost to the Customer.
- 3.7 The Contractor will be responsible for the supply and/or performance of all personnel and/or equipment, necessary for the proper supply of the Goods and/or performance of the Services.
- 3.8 When supplying the Goods and/or performing the Services, the Contractor must take all measures to protect people and property; avoid unnecessary interference with the passage of people and vehicles; and prevent nuisance and unreasonable noise and disturbance.
- 3.9 The Contractor must comply with any reporting requirements reasonably requested by the Customer during the Contract Term.

4. PRICE AND PAYMENT

- 4.1 If the Goods and/or Services are provided in accordance with the Contract, the Customer will:
- (a) upon receipt of a Correctly Rendered Invoice, pay the Contractor the Price; and
 - (b) reimburse the Contractor for the Approved Expenses, after the Approved Expenses have been incurred by the Contractor.
- 4.2 The Customer will not be liable to reimburse the Contractor for expenses other than the Approved Expenses, unless the Contractor has obtained the Customer's consent.
- 4.3 Despite clause 4.1, the Customer is not obliged to pay the Contractor for any part of the Goods and/or Services until the:
- (a) Contractor has delivered to the Customer any Goods and/or Services that are due to be delivered; and
 - (b) Customer has certified that the Goods and/or Services specified in the Correctly Rendered Invoice have been supplied and/or performed in accordance with the Contract.
- 4.4 Despite any previous certification in accordance with clause 4.3(b), the Contractor must promptly supply or supply again, any part of the Goods and/or promptly perform or perform again, any part of the Services, certified by the Customer as not having been supplied and/or performed in accordance with the Contract. The Customer may, without limiting any other rights it may have, defer payment for that part of the Goods and/or Services until the Customer is satisfied that the Goods

and/or Services have been supplied or supplied again and/or performed or performed again, in accordance with the Contract.

- 4.5 Upon receipt of a Correctly Rendered Invoice, the Customer may require the Contractor to provide additional information or documentary evidence to enable the Customer to determine whether or not an amount is payable.
- 4.6 Unless otherwise agreed by the Parties, the Customer will make payment within 30 days after the Contractor has submitted to the Customer a Correctly Rendered Invoice. If additional information or evidence, required by the Customer in accordance with clause 4.5, is accepted by the Customer, payment will be made 30 days after receipt of the additional information or evidence.
- 4.7 The Customer may pay a Correctly Rendered Invoice by either corporate credit card, of a type accepted by the Contractor, or by an electronic facility.
- 4.8 The Contractor must not charge, or pass on to, the Customer any fees, costs or charges associated with the use of the corporate credit card or electronic facility.

5. GST

- 5.1 The Price is inclusive of GST and:
- (a) the Customer is not required to pay a GST Amount in addition to the Price; and
 - (b) the Contractor must remit the GST Amount to the Commissioner of Taxation in accordance with the GST Legislation.
- 5.2 Where the amount of GST collected by the Contractor under the Contract differs, for any reason, from the amount of GST paid or payable by the Contractor to the Commissioner of Taxation, including but not limited to:
- (a) an amendment to the GST Legislation;
 - (b) the issue of a ruling or advice by the Commissioner of Taxation;
 - (c) a refund of GST to the Contractor in respect of any supply made under the Contract; or
 - (d) a decision of any tribunal or court;
- then the Contractor must issue an appropriate GST adjustment note and the difference must be paid by or to the Customer as the case may be.

6. CONFLICT OF INTEREST

- 6.1 The Contractor warrants that, to the best of its knowledge, as at the commencement date of the Contract neither the Contractor nor any of its officers, employees, agents or sub-contractors have, or are likely to have a Conflict of Interest in the performance of the Contractor's obligations under the Contract.
- 6.2 If a Conflict of Interest or risk of Conflict of Interest arises during the term of the Contract (without limitation, including work undertaken by the Contractor for any entity other than the Customer), the Contractor must immediately give Notice of the Conflict of Interest, or the risk of it, to the Customer.

7. INTELLECTUAL PROPERTY RIGHTS AND MORAL RIGHTS

- 7.1 If item 9 of Schedule A specifies that this clause 7.1 applies or if item 9 of Schedule A is blank, title to, and all Intellectual Property Rights in, all Contract Material will, upon its creation, vest in the **Customer**.
- 7.2 If item 9 of Schedule A specifies that this clause 7.2 applies, title to, and Intellectual Property Rights in, all Contract Material will, upon its creation, vest in the **Contractor** and the Contractor grants, and will ensure that relevant third parties grant, to the Customer a paid-up, non-exclusive, non-transferable, irrevocable, perpetual licence (including the right to sub-licence) to use exploit and otherwise exercise all Intellectual Property Rights for any purpose of the Customer of the Contract Material (and any future development of the Contract Material), without additional cost to the Customer.
- 7.3 If the Contractor is an individual, the individual consents to any act or omission done by the Customer in the exercise of the Intellectual Property Rights in the Contract Material granted under the Contract that might otherwise constitute an infringement of the individual's Moral Rights.
- 7.4 If the Contractor engages an individual, whether an employee, sub-contractor or volunteer, to perform work under the Contract, the Contractor must, prior to allowing that individual to commence work in respect of the Goods and/or Services, obtain from that individual who is to create Contract Material:
- (a) all consents, permissions and assignments necessary to enable the Customer to exercise the Intellectual Property Rights granted under the Contract in full, without impediment or cost to the Customer; and
 - (b) without limiting clause 7.4(a), a consent from the individual to any act or omission by the Customer in the exercise of the Intellectual Property Rights in the Contract Material granted under the Contract that might otherwise constitute an infringement of the person's Moral Rights.

8. CONFIDENTIALITY AND PERSONAL INFORMATION

- 8.1 The Contractor must not, and must ensure that its officers, employees, agents and sub-contractors do not, use or disclose Confidential Information for any purpose other than to provide the Goods and/or Services in accordance with the Contract.
- 8.2 If the Contractor collects or has access to Personal Information in order to provide the Goods and/or Services, the Contractor must:
- (a) if the Customer is an "agency", other than the "health department", within the meaning of the *Information Privacy Act 2009* (Qld), comply with Parts 1 and 3 of Chapter 2 of that Act in relation to the discharge of its obligations under the Contract as if the Contractor was the Customer; and

- (b) if the Customer is the "health department" within the meaning of the *Information Privacy Act 2009* (Qld), comply with Parts 2 and 3 of Chapter 2 of that Act in relation to the discharge of its obligations under the Contract, as if the Contractor was the Customer.

8.3 The Contractor must return all Records to the Customer upon completion or termination of the Contract.

9. SECURITY AND ACCESS

9.1 The Contractor must, and must ensure that its officers, employees, agents and/ or subcontractors, when entering upon the Customer's premises, dealing with the Customer's employees or members of the public, or using the Customer's facilities, equipment or resources, comply with all applicable rules, policies, standards, codes of conduct, directions and procedures of the Customer, including those relating to security, workplace health and safety and appropriate use of information and communication technology in a like manner as if they were employees of the Customer.

10. LIABILITY

10.1 The liability of a Party under the Contract to the other Party for loss or damage sustained, will be reduced proportionately to the extent that the loss or damage was caused or contributed to by the other Party's negligence, unlawful act or omission and/or failure to comply with its obligations and responsibilities under and/or in connection with the Contract or otherwise at law.

10.2 The liability of a Party arising under and/or in connection with the Contract, will exclude any liability for loss of profit, revenue, goodwill or business opportunities, damage to reputation and any indirect or consequential loss.

10.3 The liability of a Party arising under and/or in connection with the Contract, will, except in relation to liability:

- (a) for personal injury (including sickness, injury, death);
 - (b) for loss of, or damage to, tangible property;
 - (c) a breach of the Intellectual Property Rights and Moral Rights in accordance with clause 7; or
 - (d) under an indemnity provided by the Contractor in accordance with clause 11,
- be limited to three (3) times the Contract Price.

10.4 Each Party must use all reasonable endeavours to mitigate its loss, damage and any expenses arising under and/or in connection with a breach of the Contract, or in tort, or for any other common law or legislative cause of action arising under and/or in connection with the Contract.

10.5 Despite any other provision of the Contract, but subject to compliance with clause 12.5, the Contractor's liability under the Contract (including but not limited to any liability under this clause 10 and liability to indemnify in accordance with clause 11) is limited to the extent necessary to comply with a scheme that is in force and applies to the Contractor under the *Professional Standards Act 2001* (Qld).

11. INDEMNITY

11.1 In this clause 11:

"claim" includes any claim, action, proceeding, demand, liability, obligation, costs (including legal costs), losses, damages and expenses, including those arising out of the terms of any settlement.

11.2 The Contractor releases, discharges and indemnifies the Customer and each of its officers and employees ("the Indemnified Persons") from and against any claim which may be brought against or made upon or incurred by any of them in connection with any:

- (a) negligent or unlawful act or omission of the Contractor, its officers, employees, agents or sub-contractors;
- (b) breach of the Contract by the Contractor;
- (c) contravention of any legislative requirements by the Contractor, its officers, employees, agents or sub-contractors; or
- (d) infringement by the Contractor, its officers, employees, agents or sub-contractors of the Intellectual Property Rights or Moral Rights of any third party,

except to the extent the claim is due to the negligent or unlawful act or omission of the Indemnified Persons.

12. INSURANCE

12.1 The Contractor warrants that it will hold and maintain for the duration of the Contract the following insurances to cover its obligations under the Contract:

- (a) Workers' Compensation insurance in accordance with the *Workers' Compensation and Rehabilitation Act 2003* (Qld);
- (b) Public Liability insurance for the amount specified in item 10 of Schedule A; and
- (c) any other insurances as specified in item 11 of the Schedule A.

12.2 The insurances must be effected with an insurer that is authorised and licensed to operate in Australia.

12.3 The Contractor must, if requested by the Customer, promptly provide a certificate of currency for each insurance policy.

12.4 The Contractor warrants if it is a participating member of a scheme approved under the *Professional Standards Act 2004* (Qld) that it will hold and maintain the minimum level of insurance applicable to the scheme.

12.5 If the Contractor is a member of a scheme approved under the *Professional Standards Act 2004* (Qld), the Contractor must provide a copy of the applicable scheme to the Customer, prior to the commencement of the Contract.

13. LICENSING REQUIREMENTS

- 13.1 The Contractor warrants that it will hold and maintain all requisite licenses, permits, permissions and/or authorities necessary for the provision of the Goods and/or Services.
- 13.2 The Contractor must, if requested by the Customer, provide evidence of compliance with its obligations under this clause, to the satisfaction of the Customer.

14. VARIATION

- 14.1 The Contract may only be varied by written agreement between the Customer and Contractor. The Customer and Contractor must act reasonably in deciding whether to agree to a variation, as requested by the other Party.

15. BREACH AND TERMINATION

- 15.1 The Customer may terminate the Contract, in whole or in part, for convenience by giving 30 days prior Notice or such other reasonable period determined by the Customer, to the Contractor.
- 15.2 If the Contract is terminated in accordance with clause 15.1:
- (a) the Contractor must, following receipt of that Notice from the Customer, immediately take all steps necessary to minimise the loss suffered by the Contractor as a result of the termination, including taking all reasonable steps to prevent or minimise its liabilities to its contractors and/or sub-contractors;
 - (b) subject to clause 15.2 (c), the Customer must pay to the Contractor the fees and expenses reasonably incurred by the Contractor in carrying out the Contract to the date of termination together with any costs and expenses reasonably incurred by the Contractor by reason of termination; and
 - (c) the Customer will not be liable for payment to the Contractor for any compensation relating to loss of profit, revenue, goodwill or business opportunities, damage to reputation or for any indirect or consequential loss or for any other reason in relation to termination nor will the Customer be liable for payment to the Contractor for any amount greater than the amount that the Customer would have paid to the Contractor had the Contract been completely performed.
- 15.3 Without limiting clause 15.5, where the Contractor commits any breach of the Contract, the Customer may by Notice, require the Contractor to show cause by the date specified in the Notice, why the Customer should not terminate the Contract.
- 15.4 If the Contractor fails to show reasonable cause by the date specified in the Notice, then the Customer, is entitled upon Notice to the Contractor, to terminate the Contract.
- 15.5 The Customer may immediately terminate the Contract by Notice to the Contractor if:
- (a) the Contractor gives Notice in accordance with clause 6.2 or the Customer otherwise identifies a Conflict of interest;
 - (b) the Customer is satisfied that the Contractor has breached any part of clause 16.1;
 - (b) the Contractor breaches any part of clause 12 or 13;
 - (c) the Contractor:
 - (i) becomes insolvent or bankrupt or being a company goes into liquidation or has instituted against it any action or proceeding which has an object or may result in bankruptcy or liquidation;
 - (ii) has a receiver or a receiver and manager appointed or a mortgagee goes into possession of any of its assets or becomes subject to any form of external administration;
 - (iii) enters into an arrangement with its creditors or otherwise takes advantage of any laws in force in connection with insolvent debtors; or
 - (iv) is wound up, voluntarily or involuntarily; or
 - (d) the Contractor indicates that it is unable or unwilling to complete the Contract.
- 15.6 If the Customer terminates the Contract in accordance with clause 15.4 or 15.5, the termination is without prejudice to any rights of the Customer under the Contract or at common law, including the right to claim damages for breach of the Contract.

16. GENERAL PROVISIONS**16.1 COMMISSIONS, INCENTIVES AND COLLUSION****Commissions and Incentives**

- 16.1.1 The Contractor must not, and must ensure that its officers, employees, agents and/or sub-contractors do not, give or offer anything to the Customer or any officer or employee of the Customer, or to a parent, spouse, child or associate of an officer or employee of the Customer, including any commission, inducement, gift or reward, which could in any way tend or be perceived as attempting to influence the Customer's actions in relation to the Contract.
- 16.1.2 If the Customer discovers at any time during the Contract Term that the Contractor has breached clause 16.1.1, the Customer may, in addition to any other action, elect to terminate the Contract in accordance with clause 15.5.

Collusion

- 16.1.3 The Contractor warrants to the Customer that its offer was not prepared (and any variations to the Contract will not be prepared) with any consultation, communication, contract, arrangement or understanding with any competitor (including a contractor under a similar contract).

- 16.1.4 The Contractor acknowledges that the Customer has entered into the Contract in reliance of the warranties in clause 16.1.3.
- 16.1.5 If the Contractor breaches clause 16.1.3, without limiting its rights under the Contract, the Customer may:
- (a) deduct from any moneys due to the Contractor under the Contract, an equivalent sum as an amount due from the Contractor to the Customer; and
 - (b) at its discretion terminate the Contract and claim damages for breach of the Contract.
- 16.2 Relationship of the Parties**
- 16.2.1 The relationship of the Parties under the Contract is one of principal and contractor and the Contractor is not by virtue of the Contract in partnership or joint venture with the Customer and must not represent itself or allow itself to be represented as a partner or joint venturer, officer or employee of the Customer.
- 16.3 No Advertising**
- 16.3.1 The Contractor must not, and must ensure that its officers, employees, agents and sub-contractors do not, make any public announcement or advertisement in any medium in relation to the Contract without the consent of the Customer.
- 16.4 Waiver**
- 16.4.1 Any failure by a Party at any time to enforce a clause of the Contract, or any forbearance, delay or indulgence granted by a Party to the other, will not constitute a waiver of the Party's rights.
- 16.4.2 No provision of the Contract will be deemed to be waived unless that waiver is in writing and signed by the waiving Party.
- 16.4.3 A waiver by a Party of a breach of any part of the Contract will not be a waiver of any subsequent breach of the same part nor a waiver of a breach of any other part.
- 16.5 No Assignment or Sub-contracting**
- 16.5.1 The Contractor must not assign, in whole or in part, its obligations or interest in the Contract or sub-contract the provision of any Goods and/or Services pursuant to the Contract, without the consent of the Customer.
- 16.6 Governing Law**
- 16.6.1 The Contract is governed by and construed in accordance with the laws of Queensland and the Parties submit to the non-exclusive jurisdiction of the courts of Queensland.
- 16.6.2 Notwithstanding clause 16.6.1, the Parties agree to exclude the application of the *Sale of Goods (Vienna Convention) Act 1986* to the Contract to the fullest extent permitted by law.
- 16.7 Severability**
- 16.7.1 If any part of the Contract is determined to be invalid, unlawful or unenforceable for any reason then that part, to the extent of the invalidity, unlawfulness or unenforceability, will be severed from the rest of the Contract and the remaining terms and conditions will continue to be valid and enforceable to the fullest extent permitted by law.
- 16.8 Further Assistance**
- 16.8.1 The Contractor must do all things reasonably required by the Customer to give effect to the Contract.
- 16.9 Disclosure by Customer**
- 16.9.1 The Contractor acknowledges that the Customer, its officers, employees, agents and sub-contractors may use and disclose any of the information provided by the Contractor, about the Contractor, the Contract or the Goods and/or Services to Queensland Government departments or agencies, Queensland Government Bodies, Non-Government Organisations and/or the Commonwealth, States or Territories for any purpose in connection with the administration of the Contract.
- 16.10 Right to Information and Disclosure**
- 16.10.1 The *Right to Information Act 2009* (Qld) (RTI Act) provides members of the public with a legally enforceable right to access documents held by Queensland Government agencies.
- 16.10.2 The RTI Act requires that documents be disclosed upon request, unless the documents are exempt or on balance, disclosure is contrary to the public interest.
- 16.10.3 Information relating to the Contract is potentially subject to disclosure to third parties.
- 16.10.4 If disclosure under the RTI Act, and/or general disclosure of information provided by the Contractor in connection with the Contract, would be of concern to the Contractor, because it would disclose trade secrets, information of commercial value, the purpose or results of research or other information of a confidential nature, this should be indicated by the Contractor to the Customer. The Customer cannot guarantee that any information provided by the Contractor will be protected from disclosure under the RTI Act.
- 16.10.5 Despite any other provision of the Contract, the Customer is entitled to publish on the Queensland Government Chief Procurement Office website: www.qgcpcpo.qld.gov.au under 'eTendering website for Government Suppliers', or by any other means, the following details:
- a) the name and address of the Customer;
 - b) a description of the Goods and/or Services;
 - c) Contract commencement date or award date;

- d) value of the Contract;
- e) name and address of the Contractor;
- f) procurement method used; and
- (g) where the total value of the Goods and/or Services \$10 million or more, the Customer is entitled to publish the following additional information:
 - (i) Invitation details;
 - (ii) Contract overview; and
 - (iii) reasons for non-disclosure of procurement results (if applicable).

17. CLAUSES TO SURVIVE TERMINATION

17.1 The following clauses will survive termination or expiration of the Contract:

- clause 1 Definitions and Interpretation;
- clause 7 Intellectual Property Rights and Moral Rights;
- clause 8 Confidentiality and Personal Information;
- clause 10 Liability;
- clause 11 Indemnity;
- clause 12 Insurance
- clause 16.3 No Advertising;
- clause 16.4 Waiver;
- clause 16.6 Governing Law;
- clause 16.9 Disclosure by Customer; and
- clause 16.10 Right to Information and Disclosure.