April 2015 – Issue 12

Welcome to the first edition of News Online for 2015.

Update on registration applications

The Office of the Registrar is extremely busy at present, and our team of Analysts are currently reviewing more than 100 applications from community housing providers and local councils.

We appreciate the time and effort that providers have invested into this process. Please be assured we are working as quickly as possible to assess the applications and should we require any further information or evidence, we will contact you.

The table below is the current status of applications as at March 2015.

	Being assessed	Withdrawn/ Confirmed exits	Registered providers	Total
Community housing providers	77	56	19	153
Councils	27	29	-	56
Total	**104**	**85**	**19**	**209**

In the interim, if you have any recurrent or capital funding questions, please contact your Contract Officer at Community Housing Program Management and Development or email CHPMD@communities.qld.gov.au or phone 3225 1253.

State based registration - Local Government Association (LGA) reminder

Local councils who submitted a limited amount of documentation are reminded that further and complete documentation must be submitted by 31 March 2015.

Resources and required documentation

The Evidence Guidelines outline the evidence sources that can be used to demonstrate capacity to comply with the National Regulatory Code.

There are also a number of documents that providers have to complete as part of the process including:

- The Performance Outcomes 1 - 6 Workbook, which is used to collect metric information
- Community Housing Asset Summary Report, which is used to collect asset information
- Financial Performance Report, which is used to collect and report financial information.

Provider notifications

We would like to remind providers of the conditions of registration under the NRSCH, in particular the condition relating to notification of certain incidents/events to the Office of the Registrar. For more information, read the Conditions of registration for providers Fact Sheet on the NRSCH website

The Office of the Registrar has also produced a Fact Sheet on Provider Notifications (notifiable incidents/events), which offers further guidance to providers on what constitutes a notifiable incident/event, and how to make a provider notification.

Contact the Office of the Registrar

Website: www.hpw.qld.gov.au/officeoftheregistrar
Email: registrar@housing.qld.gov.au
Phone: 13 QGOV (13 74 68)
Mail: The Office of the Registrar, PO Box 690, Brisbane, QLD 4001.