



**GENERAL NOTES:** This form is to be used for the purposes of section 106 of the Plumbing and Drainage Regulation 2019 (PDR). Completion of all applicable sections is mandatory. This form must be submitted to local government and a copy provided to the owner of the facility within 10 business days after servicing the facility.

<p><b>1. Description of land</b></p> <p>The description must identify all land the subject of the application. The lot and plan details (e.g. SP/RP) are shown on title documents or rates notice.</p>	<p>Street address <i>(include number, street, suburb/locality and postcode)</i></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p>Lot and plan:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p>Local government area <span style="float: right;">Local government reference number (if applicable)</span></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p><b>2. Treatment plant details</b></p>	<p><input type="checkbox"/> On-site sewerage treatment plant <span style="margin-left: 100px;"><input type="checkbox"/> Greywater treatment plant</span></p> <p>Treatment plant brand: <span style="float: right;">Treatment plant model:</span></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p>Serial number:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p><b>3. Treatment plant status</b></p>	<p>Is the treatment plant functioning correctly?</p> <p><input type="checkbox"/> Yes <span style="margin-left: 150px;"><input type="checkbox"/> No</span></p> <p>If no, provide a detailed description.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p>System de-sludge required?</p> <p><input type="checkbox"/> Yes <span style="margin-left: 150px;"><input type="checkbox"/> No</span></p>
<p><b>4. Land application area</b></p>	<p>Disposal method:</p> <p><input type="checkbox"/> Surface/spray <span style="margin-left: 150px;"><input type="checkbox"/> Subsurface</span></p> <p><input type="checkbox"/> Covered surface <span style="margin-left: 150px;"><input type="checkbox"/> Trench</span></p> <p><input type="checkbox"/> Other</p> <p>Was the irrigation field located?</p> <p><input type="checkbox"/> Yes <span style="margin-left: 150px;"><input type="checkbox"/> No</span></p> <p>Effluent leaving premises?</p> <p><input type="checkbox"/> Yes <span style="margin-left: 150px;"><input type="checkbox"/> No</span></p> <p>Is the land application area functioning correctly?</p> <p><input type="checkbox"/> Yes <span style="margin-left: 150px;"><input type="checkbox"/> No</span></p> <p>If no, provide a detailed description.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/>

5. Tests to be completed every service (if applicable)	Results	
<input type="checkbox"/> pH (Irrigation Chamber)		pH
<input type="checkbox"/> Residual Chlorine		ppm
<input type="checkbox"/> Clarity (Irrigation Chamber)		NTU
<input type="checkbox"/> Temperature		°C
<input type="checkbox"/> Air blower filter cleaned or replaced	<input type="checkbox"/> Cleaned	<input type="checkbox"/> Replaced
<input type="checkbox"/> Pump working	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Audible alarm working	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Visual alarm working	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Chlorine tablets added	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Primary tank sludge test		mm
<input type="checkbox"/> Secondary tank sludge test		mm
<input type="checkbox"/> Air Blower Back Pressure test		kPa
7. Service procedure	<p>Has the service been completed in accordance with the manufacturer's operation and maintenance recommended procedures?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Note:</b> Service technicians can access the manufacturers recommended maintenance procedures for each type of treatment plant from the particular manufacturer.</p>	
8. Owners details	<p>Owner's name <input type="text"/> Phone number: <input type="text"/></p> <p>Postal address: <input type="text"/></p> <p>Email address <input type="text"/></p>	
9. Service technician details	<p>Date: <input type="text"/> Arrival time: <input type="text"/> Departure time: <input type="text"/> Minutes on site: <input type="text"/></p> <p>Full name of company (or individual if not a company) <input type="text"/></p> <p>Service technician name: <input type="text"/> Licence number: <input type="text"/></p>	
10. Declaration	<p><b>I hereby state that the information provided in this form is a true and accurate record.</b></p> <p>Signature <input type="text"/> Date <input type="text"/></p>	
<p><b>PRIVACY NOTICE:</b> The information on this form is collected as required under the <i>Plumbing and Drainage Act 2018</i> (PDA) by local governments. This information may be stored in the local government database and will be used for purposes related to deciding an application and monitoring compliance under the PDA. Your personal information will be disclosed to the financial institution which handles the local government's financial transactions and may be disclosed to other local government agencies, local government authorities, the Queensland Building and Construction Commission and third parties for purposes relating to administering and monitoring compliance with the PDA. Personal information will otherwise only be disclosed to third parties with your consent or in accordance with the <i>Information Privacy Act 2009</i>. <b>RTI:</b> The information collected on this form will be retained as required by the <i>Public Records Act 2002</i> and other relevant Acts and regulations and is subject to the Right to Information regime established by the <i>Right to Information Act 2009</i>.</p>		

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**Queensland  
Government**