



Notice to remedy breach

Manufactured Homes (Residential Parks) Act 2003

This form is effective from 5 September 2014

Warning

Before signing this form, seek independent professional advice from a solicitor, community legal service or financial adviser.

A park owner/manager or a home owner (or home owners) can complete this form if they believe the other party to their site agreement has broken (breached) one or more of the terms of the site agreement. **Any home owner or park owner/manager who receives this form should take action** to fix the problem or dispute specified below within the time frame stated on this form. If a home owner does not take action to fix the breach, the park owner/manager may apply to the Queensland Civil and Administrative Tribunal (on 1300 753 228 or at www.qcat.qld.gov.au) to terminate the site agreement. If the park owner/manager fails to take action to fix the breach, the home owner/s may apply to the tribunal to obtain an order to compel the park owner/manager to remedy the breach.

Instructions

Please complete this form in BLOCK letters. Attach extra pages if needed.

Give all references to dates as DD/MM/YYYY.

The person completing this form should make a copy of the completed notice before giving it to the other party and should make efforts to ensure the notice is securely delivered and received.

If you need help completing this form, please contact the Department of Housing and Public Works on 13 QGOV (13 74 68).

Home owner/s	Person 1 Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify) First name Last name
	Person 2 Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify) First name Last name
Site and park	Park name

	Site number (if applicable)

	Street name within park (if applicable)
.....	
Park address	
.....	
Suburb State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Park owner/manager	Name of park owner/manager Address Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Breach details	What is the breach of the agreement? (Provide a short description specifying what condition of the agreement has been breached. Attach additional pages if required.)
Key dates	When must the problem be fixed by? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> Date of this notice <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small>
Signature of person issuing notice	Signature Date signed <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> Name (please print)
Further information	
If you would like more information, contact the Department of Housing and Public Works on 13 QGOV (13 74 68) or visit our website at www.hpw.qld.gov.au	<p>Residential Services Unit The Residential Services Unit regulates the <i>Manufactured Homes (Residential Parks) Act 2003</i>. This includes investigating complaints and alleged breaches of the Acts.</p> <p>Department of Housing and Public Works GPO Box 690, Brisbane, QLD 4001 Phone: 07 3008 3450 Email: residentialservices@hpw.qld.gov.au Website: www.hpw.qld.gov.au/housing</p> <p>The Park and Village Information Link (PAVIL) Specialist service providing free information and legal assistance for residents and prospective residents of retirement villages and manufactured home parks in Queensland.</p> <p>Caxton Legal Centre Inc. 1 Manning Street, South Brisbane, QLD 4101 Phone: 07 3214 6333 Email: caxton@caxton.org.au Website: www.caxton.org.au</p>

Seniors Legal and Support Services Centres

These centres provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: www.caxton.org.au/sails_slass

Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: enquiries@qcat.qld.gov.au

Website: www.qcat.qld.gov.au

Queensland Law Society

Find a solicitor

Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757

Email: info@qls.com.au

Website: www.qls.com.au

Department of Justice and Attorney-General

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the community.

Phone: 07 3006 2518

Toll free: 1800 017 288

Website: www.justice.qld.gov.au