# Disability Service Plan 2017-20 Implementation Plan for 2019-20

**Department of Housing and Public Works** 

The Department's three year *Disability Service Plan (DSP) 2017-20* focuses on what we plan to achieve in the next three years under the plan, and the measures we will use to determine their success. Each year the department reports on the plan's progress of milestones and measures for the previous financial year and develops an implementation plan for the next financial year.

#### Our Disability Service Plan 2017-20

Our Disability Service Plan 2017-20 (DSP) ensures we have regard to human rights and service delivery principles and the government's policies for people with disability. Our DSP aims to improve access to services across government for people with disability, including more coordinated responses. Our plan aligns to the priority areas and actions in the state disability plan.

#### Our implementation plan

Our annual implementation plan provides more detail on what we aim to achieve during the year.

#### How will the plan be monitored and reported?

We will report annually on our progress against our DSP against the milestones described in our implementation plan.

Who to contact for more information and other languages or format?



The Queensland Government is committed to providing accessible services to Queenslanders from all culturally and linguistically diverse backgrounds.

If you wish to provide feedback on this plan, or require an interpreter to communicate the Disability Service Plan, or require the document in an alternative format, please contact us by either email feedback@hpw.qld.gov.au or telephone 13 QGOV (13 74 68) and ask for Governance, Planning and Performance, Department of Housing and Public Works, and we will arrange assistance for you.

The department's contact details are:

1 William Street Brisbane Qld 4000 GPO Box 2457 Brisbane Qld 4001

Phone: 13 QGOV (13 74 68) Email: feedback@hpw.qld.gov.au

#### Glossary - what do these acronyms mean?

DCDSS Department of Communities, Dis	ability Services and Seniors
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DHPW Department of Housing and Public Works

DSP Disability Service Plan

DSITI Department of Science, Information Technology and Innovation

GEH Government Employee Housing

HHS Housing and Homelessness Services

HwSS Housing with Shared Support

NDIA National Disability Insurance Agency
NDIS National Disability Insurance Scheme

QBP Queensland Building Plan

QSTARS Queensland Statewide Tenant Advice and Referral Service

SDA Specialist Disability Accommodation

SRS Sport and Recreation Services

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Our goal: People with disability are welcomed, valued and respected members of their communities, and community activities, sports, arts, tourism and recreation are accessible and inclusive of all Queenslanders with disability

## DHPW will focus on: Accessible places and spaces

DHPW specific actions	DHPW specific actions							
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance		
Consider responses to proposals in the Queensland Building Plan (QBP) to improve amenities in Queensland public buildings for people with disability further to those contained in the National Construction Code	Responses to QBP proposals considered and QBP Consultation Paper published	This action is complete	This action is complete	This action is complete	Responsive Government Programs and Building Policy and Asset Management (Building Legislation and Policy)	☐ Completed☐ In progress		
Whole of government actions	that DHPW will contribute to							
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance		
Access for people with disability is improved by considering the needs of people with disability when buildings and venues used by the Queensland Government are refurbished or leases renewed, and where possible in choosing venues for Queensland Government run events and meetings (led by DCDSS)	Guidance provided to staff about how to choose an accessible venue for an event or meeting (DCCSDS)	This action is complete	This action is complete	This action is complete	Building and Asset Management (Queensland Government Accommodation Office)	☐ Completed☐ In progress		

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## DHPW will focus on: Accessible information

DHPW specific actions	DHPW specific actions						
Our Actions for 2017-20	2017-20 Action success	Our 2019-20 milestones	2019-20 measures	2019-20 milestone	Responsible Area	2019-20 measures	
_	measure			progress		performance	
Engage customers and	Conduct a customer insight				Housing,	□ Completed	
service delivery partners in	and discovery activity to	V ·	V	V	Homelessness and	☐ In progress	
designing service delivery	identify and prioritise	This action is complete	This action is complete	This action is	Sport		
improvements to achieve	opportunities to improve the			complete			
improved customer	customer experience for						
experience with reduced	Queenslanders with						
customer effort by tailoring	disability						
and joining up service delivery							
for people with disability, their							
families, carers, advocates and community members							
Whole of government actions	that DHBW will contribute to						
	that DHFW will contribute to						
Our Actions for 2017-20	2017-20 Action success	Our 2019-20 milestones	2019-20 measures	2019-20 milestone	Responsible Area	2019-20 measures	
	measure			progress		performance	
Work towards ensuring all	All new key Queensland	Review existing advice	Baseline assessments		Digital Technology	□ Completed	
Queensland Government	Government information/	regarding IS26 (Websites	completed		and Services	☐ In progress	
information is accessible and	materials are provided in	Policy) to ensure the			(Smart Service	1 0	
provided in multiple formats	accessible formats	ongoing support and			Queensland)		
(led by DCDSS)	Existing content	advice provided to website					
	progressively reviewed	owners is relevant and					
	and updated (DCDSS)	updated considering the					
	. , ,	technology advances					
Government policies require	All new key website	Ensure all new	<ul> <li>Accessible formats are</li> </ul>		Portfolio Strategy	□ Completed	
Queensland Government	content is accessible and	departmental	made available when		(Communications	☐ In progress	
websites to meet	complies with guidelines	information and services	new materials are		and Engagement)		
contemporary Australian Web	Increase in the number of	are available in	released / published				
Content Accessibility	government websites that	accessible formats	along with contact details				
Guidelines. Work continues to	meet guidelines (DHPW)	when published and	<ul> <li>Web accessibility review</li> </ul>				
be undertaken to provide		contact information is	conducted for all web				
transcripts and/or captions are		provided for those	requests before being				
available for newly created		seeking this information	published				
		in a particular format to meet their needs.					
		meet their needs.					

time-based media (i.e. pre-recorded video/audio)		A website scanning tool is actively used to assess online content against Web Content Accessibility Guidelines 2.0, and identify noncompliant content requiring review and update.		
	2. Documents designed for print and templates for staff to use are being redeveloped to ensure they also conform to accessibility requirements, and include additional guidance to staff to educate and improve.	New templates are provided to staff that meet accessibility requirements and include guidance for staff     Promotion of accessibility guides and obligations are provided to employees to educate and improve the ease of creating accessible content		☐ Completed ☐ In progress
	3. Ensure all new departmental web content complies with Web Content Accessibility Guidelines	Accessibility review of <u>www.qld.gov.au</u> franchises completed.	Digital Technology and Services (Smart Service Queensland)	☐ Completed☐ In progress
	4. Continue to ensure requirements are captured in all whole of government templates	Accessibility review of <u>www.qld.gov.au</u> Single Website Experience (SWE) templates completed.		☐ Completed☐ In progress

Our goal: People with disability are welcomed, valued and respected members of their communities, and community activities, sports, arts, tourism and recreation are accessible and inclusive of all Queenslanders with disability

## DHPW will focus on: Welcoming and inclusive communities

DHPW specific actions						
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Build on the 2018 Commonwealth Games to promote involvement of people with disability in sport	Communication with relevant organisations, encourage application under grant programs and direct to supporting information to assist them	This action is complete	This action is complete	This action is complete	Housing, Homelessness and Sport (Sport and Recreation)	☐ Completed☐ In progress
Promote participation and inclusion in sport and recreation through assistance targeted at people with disability, their families, and clubs and organisations  *Please note this action was reported as complete in "All Abilities Queensland: Opportunities for All" Progress Report which was published in April 2019. The department has chosen to continue this action internally to continue to highlight the importance of this activity.	Communication with relevant organisations, development and distribution of relevant materials	Under the Sport and Active Recreation Strategy deliver community infrastructure solutions that are universally designed and responds to community needs, inspiring activity and promoting equitable access for all, including people with disability. Solutions will include modular change rooms and amenities; as well as walking paths and lighting. Under the Sport and Active Recreation Strategy provide intensive place-based solutions that support	Provision of Active Community Infrastructure  Provision of place-based solutions that address barriers to physical activity.		Housing, Homelessness and Sport (Sport and Recreation)	☐ Completed☐ In progress☐ Completed☐ In progress☐ In progresc☐ In progress☐ In progresc☐ In progress☐ In progresc☐ In pro
		communities most in need to address barriers to physical activity through the Community Active Partnerships initiative.  Under the Sport and Active Recreation Strategy facilitate a broader range of program	Work with the active industry to facilitate a broader range of program			☐ Completed☐ In progress
		delivery and support mechanisms including modified activity options to	delivery and support mechanisms to attract			

		attract under-represented groups to physical activity.	under-represented groups to physical activity.			
Whole of government actions	that DHPW will contribute t	o				
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Leverage Advance Queensland to support projects which enhance social outcomes and lead improvements in products and services for people of all abilities in Queensland	Support for people with disability to use digital technologies	This action is complete	This action is complete	This action is complete	Portfolio Strategy (Responsive Government Strategy)	☐ Completed☐ In progress

Our goal: People with disability are welcomed, valued and respected members of their communities, and community activities, sports, arts, tourism and recreation are accessible and inclusive of all Queenslanders with disability

## DHPW will focus on: Changing attitudes and breaking down barriers by raising awareness and capability

DHPW specific actions						
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Improve staff awareness and understanding of people with disability and carers through promoting celebratory days that promote the human rights of people with disability  Whole of government actions	Celebratory days and Disability Service Plan promoted within the department  that DHPW will contribute to	Include suitable celebratory days in the department's staff event calendar     Include suitable celebratory days in the department's staff event calendar	Celebratory days and Disability Service Plan promoted within the department		Portfolio Strategy (Governance, Planning and Performance; Communication and Engagement)	☐ Completed☐ In progress
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Investigate and develop options to provide disability awareness training to Queensland Government frontline staff and to incorporate disability	Disability awareness training program developed and piloted with DCDSS staff and in DCDSS induction programs	This action is complete	This action is complete	This action is complete	Corporate Services (Human Resources)	☐ Completed☐ In progress
awareness training into Queensland Government induction programs (led by DCDSS)	Explore options for disability awareness training to be progressively rolled out to staff of other Queensland Government departments and induction programs (DCDSS)	This action is complete	This action is complete	This action is complete	Corporate Services (Human Resources)	☐ Completed☐ In progress
Encourage local governments, non-government organisations and businesses to develop disability access and inclusion plans and use processes to engage with people with disability in the design and delivery of services (led by DCDSS)	Increased awareness among clients of disability access and where to find resources to support them	Under the Sport and Active Recreation Strategy, ensure quality physical activities are delivered through the provision of financial support for equipment and training.	Provision of financial support for equipment and training to approximately 500 organisations annually.		Housing, Homelessness and Sport (Sport and Recreation)	☐ Completed☐ In progress

Our goal: People with disability are welcomed, valued and respected members of their communities, and community activities, sports, arts, tourism and recreation are accessible and inclusive of all Queenslanders with disability

## DHPW will focus on: Respecting and promoting the rights of people with disability and recognising diversity

DHPW specific actions				_		
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Where appropriate, DHPW internal corporate policies consider the needs or interests of staff with disability and carers	DHPW internal corporate policies demonstrate where appropriate, the needs or interests of people with disability and carers have been considered	This action is complete	This action is complete	This action is complete	Portfolio Strategy (Governance, Planning and Performance)	☐ Completed☐ In progress
Whole of government actions	that DHPW will contribute to					
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Work towards ensuring all Queensland Government legislation, policies and programs are consistent with national commitments under international conventions, consider the needs or interests of people with disability and carers and promote and uphold the	New Queensland Government legislation, policies and programs demonstrate they have considered the needs of people with disability and carers in development and implementation (DCDSS)	Support agency procuring officers to understand responsibilities for accessibility compliance in procurement, including obligations under the Disability Discrimination Act 1992 (Cth).      Finalising with Category	Procurement guidance materials released.     Procurement Certification Program training modules updated, as appropriate.      Members are appointed to all six		Portfolio Strategy (Office of the Chief Advisor Queensland Government Procurement)	☐ Completed☐ In progress☐ Completed☐ ☐ Comp
human rights of people with disability (led by DCDSS)		leads to ensure a disability advocate is represented on each Category Industry Reference Group; and	appointed to all six categories.			☐ In progress
		Identifying and encouraging participation for disability advocates on any additional procurement advisory groups.	Nominations are sought if and when other opportunities are identified.			☐ Completed☐ In progress
Government services and funded non-government services provide access to language, translating and	Language, translating and communication services are available to Queenslanders with	Continue to provide     Translation and Interpreter     Services for Housing and     Homelessness clients,	Number of occasions translating and interpreter services are engaged for HHS		Housing, Homelessness and Sport	☐ Completed☐ In progress

communication services (led	disability when accessing	including people with	clients including people		
by DCDSS)	Queensland Government provided and funded	disability  2. Undertake evaluation of the	with a disability		□ Commisted
	services (DCDSS)	Lost in Translation to determine if it can be broadened to other Housing Service Centres	Evaluation undertaken and recommendation approved		☐ Completed☐ In progress
		3. Continue to develop	Resources developed		☐ Completed
		materials in a range of accessible formats (including Easy English) for Housing Service Centre and Community Housing clients to inform people with disability of their housing options and to support them to access appropriate housing solutions	and relevant links available		☐ In progress
		4. Continue to provide	Number of Translating	Digital Technology	☐ Completed
		Translating and Interpreter Services for Queensland Government customers through 13QGOV and qld.gov.au	and Interpreter Service transactions provided through 13QGOV and qld.gov.au	and Services (Smart Service Queensland)	☐ In progress
		5. Documents and website include information on how to access the translation and interpreting services.  Department's website to include link to Queensland Government's resources for languages other than English	Information available and links to resources published	Portfolio Strategy (Communications and Engagement)	☐ Completed☐ In progress

# **State Disability Plan priority area:** *Employment*

Our goal: Queenslanders with disability have increased access to employment opportunities

## DHPW will focus on: Leading the way – increasing opportunities in the Queensland public sector

Whole of government actions	that DHPW will contribute to	)				
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures
Implement strategies to reach the Queensland Government target that, by 2022, eight per cent of the Queensland Public Sector workforce will be people with disability, across attraction, recruitment, retention and career progression and development, for example flexible work practices and inclusion of people with disability in the government employer brand (led by Public Service Commission)	The proportion of people with disability employed in the Queensland Public Sector workforce increases towards eight per cent by 2022	Work with different areas of the department to identify potential areas to pilot targeted recruitment strategies	Departmental targets are maintained or improved for employees who identify as having disability		Corporate Services (Human Resources)	□ Completed □ In progress
Promote information, resources and examples of the benefits to businesses of	Information, resources and good practice case studies uploaded to the dedicated	Participate in the Australian Network on Disability Internship Program	Number of participants in the Internship Program		Corporate Services (Human Resources)	☐ Completed☐ In progress
employing people with disability, the assistance available, how to make recruitment and employment process more accessible to improve opportunities for people with a disability to participate in employment (led by DCDSS)	website (DCDSS)	Participate in a pilot program of disability awareness through the Metro Inclusive Teaching Centre Sensitivity Unit	Number of employees who have gone through the program			☐ Completed☐ In progress

# State Disability Plan priority area: Everyday Services

Our goal: Queenslanders with disability have the same opportunities as everyone else in the community to access services, as housing, health, transport, disability and community services, and justice and community safety are accessible and responsive to their needs.

## DHPW will focus on: Housing

DHPW specific actions						
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance
Consider the needs of Queenslanders with disability in the development of a Queensland Building Plan (QBP) and implementation of a housing strategy	A housing strategy and QBP Consultation Paper published	This action is complete	This action is complete	This action is complete	Responsive Government Programs and Building Policy and Asset Management (Building Legislation and Policy)	☐ Completed☐ In progress
Provide person-centred housing assistance solutions including access to a broader range of products and services to support people, including people with disability, to access and sustain private accommodation that suits their individual needs	<ul> <li>Housing Strategy is published</li> <li>Housing Strategy Action Plan supports personcentred approaches to housing assistance</li> <li>Housing with Shared Support program phased out by 2020, facilitating greater choice and control for people with disability over their living arrangements (housing and support), consistent with other social housing tenants</li> </ul>	1. Maintain relationship with NDIA to ensure Housing, Homelessness and Sport clients with a disability are supported  2. Work with the NDIA and Queensland Government agencies to support people with disability in long stay health facilities to transition into appropriate housing in the community.	Regular engagement with NDIA in place      Working Group established     People with disability in long stay health facilities supported to obtain and maintain appropriate housing in the community.		Housing and Homelessness and Sport	☐ Completed☐ In progress☐ Completed☐ In progress☐ In progresc☐ In progress☐ In progresc☐ In progress☐ In progresc☐ In pro
Ensure all new social and government employee housing projects are built in consideration of <i>Liveable Housing Design Guidelines</i>	<ul> <li>50% of new social housing built in consideration of liveable housing guidelines</li> <li>All new government employee housing built in consideration of</li> </ul>	This action is complete	This action is complete	This action is complete	Housing and Homelessness and Sport Building Policy and Asset Management (Queensland Government Accommodation Office)	☐ Completed☐ In progress

	liveable housing guidelines				
Continue investment in programs which assist people to remain in their homes for longer and access advice to sustain their tenancy *Please note this action was reported as complete in "All Abilities Queensland: Opportunities for All" Progress Report which was published in April 2019. The department has chosen to continue to report on this action to	Assist Secure (HAS) program and Queensland Statewide Tenant Advice and Referral Service (QSTARS)  Continuation of Home Assist Secure (HAS) program and Queensland Statewide Tenant Advice and Referral Service (QSTARS)  Continuation of RentConnect program	Implement reforms to intake, assessment and allocation processes to ensure improved responses to the needs and goals of people with disability	Statewide implementation of Pathway Planning, supported by a new Customer Management System.      Data about the housing challenges and needs of people with disability is available and informs development of service offer and approach.	Housing, Homelessness and Sport	□ Completed □ In progress
highlight the ongoing investment in this program.		Social housing upgraded to support tenants with a disability.	Budget of \$13.43M is expended		☐ Completed☐ In progress☐
Promote good practice housing solutions (that provide social inclusion and economic participation opportunities) for people with disability	Best practice housing solutions and case study examples published Guidelines for housing providers developed	Develop a suite of best practice resources to support the Housing principles for inclusive communities	Resources developed and published on the DHPW website	Housing, Homelessness and Sport	☐ Completed☐ In progress
		Consolidate information on housing pathways for people with disability as part of a web-based community of practice information hub	Web-based community of practice information hub, targeted to multiple audiences developed.		☐ Completed☐ In progress
Develop policy positions on housing access, quality and safeguards and new supply, that improve housing choice for people with disability and influence national implementation and guide	Meetings of the Reform Leaders' Group Sub- committee on Housing held     Recommendations provided to the NDIS Reform Leaders Group	Collaborate across     Queensland Government to implement activities in the Queensland Government Inter-agency action plan:     Housing solutions for people with disability	Outcomes identified in the Inter-agency action plan are achieved	Housing, Homelessness and Sport	☐ Completed☐ In progress
state roll-out of the National Disability Insurance Scheme	on improving housing choice for people with disability including quality and safeguards  Inter-agency Action Plan developed Guidelines for housing providers on the	2. Develop a Partnering for Inclusion initiative to provide a framework for delivering inclusive housing solutions for people with disability under the full scheme NDIS.	Initiative developed and launched.		☐ Completed☐ In progress

Housing and Public Works Disabi		olementation plan 2019-20 (Consol	idated Collection Template)		
	separation of housing and support developed to help people with disability have greater control over their living arrangements (including exercising their tenancy/housing rights and choice of support providers)				
Ensure key quality and safeguards, including the separation of housing and support are considered as part of the broader review of the Housing Act 2003, the Residential Tenancies and Rooming Accommodation Act 2008 and the Residential Services (Accreditation) Act 2002	Legislative reviews included consideration of quality and safeguards	Liaise with the National Disability Insurance Scheme Quality and Safeguards Commission to strengthen quality and safeguards for people with disability living in residential services under the Quality and Safeguarding Framework.	Meetings held (as required)	Housing, Homelessness and Sport	☐ Completed☐ In progress

# State Disability Plan priority area: Everyday Services

Our goal: Queenslanders with disability have the same opportunities as everyone else in the community to access services, as housing, health, transport, disability and community services, and justice and community safety are accessible and responsive to their needs.

## DHPW will focus on: Disability and community supports

Whole of government actions that DHPW will contribute to							
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance	
Work with the National Disability Insurance Agency to provide a smooth transition to the National Disability Insurance Scheme (led by DCDSS)	All existing eligible clients transition and access services through the NDIS by 30 June 2019 (DCDSS)	Liaise with the NDIA to     ensure the housing needs of     people with disability are     adequately captured as part     of assessment processes	Options for better collaboration and capturing of housing information in NDIS plans identified		Housing, Homelessness and Sport	☐ Completed☐ In progress	
		2. Ongoing educational information on the NDIS to DHPW frontline staff and funded specialist homelessness providers, community and private housing assistance providers, to enable referral of clients to the NDIA	Increased DHPW clients receiving support through the NDIS			☐ Completed☐ In progress	

## State Disability Plan priority area: Leadership and Participation

Our goal: Queenslanders with disability have the same opportunities as everyone else to participate in Queensland's society and democracy, influence decisions that affect them and take up key roles in public and private organisations

## DHPW will focus on: Inclusion in consultation, decision making and leadership development

Whole of government actions that DHPW will contribute to							
Our Actions for 2017-20	2017-20 Action success measure	Our 2019-20 milestones	2019-20 measures	2019-20 milestone progress	Responsible Area	2019-20 measures performance	
Consultation and engagement processes are offered in a range of ways, including the use of technology, which maximise the participation opportunities for people with disability their families and carers (led by DCDSS)	Increased participation of people with disability in consultation     Options for engagement promoted (DCDSS)	Include having the option of signing interpreters at public consultation events as part of the events check list	Updated event checklist is published		Portfolio Strategy (Communications and Engagement)	☐ Completed☐ In progress	
Queensland Government agencies consult with people with disability when either developing a Disability Service Plan or implementing Disability Service Plan actions (led by DCDSS)	Queensland Government Disability Service Plans 2017-2020 include details of consultation with people with disability or details of consultation with people	TenantConnect program to continue to develop tenant resources ensuring there is a focus on inclusion and accessibility for people with disability	Products available in accessible formats		Housing, Homelessness and Sport	☐ Completed☐ In progress	
	with disability in the implementation of actions is reflected in reporting (DCDSS)	Continue to promote opportunities for all tenants (including those with a disability) via the Tennant Connect website to be involved in the community	Opportunities for community involvement included on the Tennant Connect website			☐ Completed☐ In progress	
Existing leadership programs are accessible and inclusive of Queenslanders with disability (led by DCDSS)	Application and assessment processes for Queensland Government leadership programs are accessible     Participant demographics for Queensland Government leadership programs are representative of the community (DCDSS)	All departmental training nominations continue to enable employees with a disability the capacity to participate in training programs	Number of reasonable adjustments made to accommodate employees' needs		Corporate Services (Human Resources)	☐ Completed☐ In progress	