Invitation to submit offers
You are invited to submit an offer for the Goods described below, in accordance with the Conditions of Offer (Goods) and Conditions of Contract (Goods) available online www.business.qld.gov.au/qbuild

Offers close at
(for hardcopy offers) or
(for electronic offers) on (date) at (time) or (for facsimile) on (date) at (time)

Note:
1. For electronic offers please ensure that the subject title of the email commences with the Reference No. stated above.
2. For hardcopy offers please ensure that your offer is in a sealed envelope marked with the Reference No. and addressed to the appropriate tender box as specified above.

Description of Goods to be supplied:

Location:

Delivery Instructions:

Site contact: Telephone:

Attachments: No of pages:

Date Goods to be collected Or Date Goods to be delivered
Offer to: The State of Queensland through QBuild, a business unit of the Department of Housing and Public Works (the Principal)

(Full Name in BLOCK LETTERS of Individuals, Partners trading in a partnership or Company)

I/We (the Offeror):

<table>
<thead>
<tr>
<th>Address:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State:</td>
<td>Postcode:</td>
</tr>
<tr>
<td>Telephone:</td>
<td>Mobile:</td>
</tr>
</tbody>
</table>

ACN (if a Company): ABN:

hereby offer to supply of Goods for the Total Offer Sum stated below:

<table>
<thead>
<tr>
<th>Net Offer Sum (exclusive of GST)</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>GST component of Offer Sum</td>
<td>$</td>
</tr>
<tr>
<td>Total Offer Sum (inclusive of GST)</td>
<td>$</td>
</tr>
</tbody>
</table>

This offer includes for the following addenda: (Please list all addenda e.g. 1, 2, 3 – not three or 3)

Biosecurity Queensland Approved Risk Management Plan (ARMP) number (if applicable):

I/We have the following insurances: (Please complete or update with current information)

- ☐ Insurance of employees (WorkCover) or equivalent ☐ self-employed insurance:
  - Policy number: Valid to: / /20
  - Public liability - policy number: Valid to: / /20
  - Other type:
    - Policy number: Valid to: / /20

Ethical Supplier Threshold
(The Offerer must respond to the Ethical Supplier Threshold criteria included below. Responses should only include matters from the previous 5 years, starting from 1 August 2019)

Since 1 August 2019, has the Offerer:

1. contravened a civil remedy provision of Chapter 2 or Chapter 3 of the *Fair Work Act 2009* (Cth), or committed an offence against the *Fair Work Act*?
   - ☐ Yes ☐ No

2. contravened a civil remedy provision of Chapter 2, 3, 4, 5, or 7 of the *Industrial Relations Act 2016* (Qld), or committed an offence against the *Industrial Relations Act*, or failed to pay employment related levies, or other payments, established under Queensland legislation?
   - ☐ Yes ☐ No

3. failed to make superannuation contributions on behalf of employees in accordance with law?
   - ☐ Yes ☐ No

4. purported to treat employees as independent contractors, where they are not?
   - ☐ Yes ☐ No

5. required persons who would otherwise be employees to provide an Australian Business Number so that they could be treated as independent contractors?
   - ☐ Yes ☐ No

6. engaged persons on unpaid work trials or as unpaid interns, where they should be treated as employees?
   - ☐ Yes ☐ No
7. entered into an arrangement for the provision of labour hire services with a person who is not licensed under the Labour Hire Licensing Act 2017 (Qld), or a supplier who is an unlicensed provider under the Labour Hire Licensing Act? □ Yes □ No

8. paid employees' wages below those provided for in an applicable modern award? □ Yes □ No

Warranty to comply with Queensland Procurement Policy and Ethical Supplier Threshold
By its signature on this Offer Form, the Offeror warrants that, if awarded a Contract for this offer, it will comply with the requirements of Clause 16 of the Conditions of Contract and acknowledges that this warranty is given in addition to any of the terms of the Conditions of Contract.

By signing below I/We also declare:

To the best of my/our knowledge, in submitting my/our Offer neither me/us or my/our employees, officers or agents have or are likely to have any conflict of interest in relation to matters connected with the Offer.

I/We have complied with all mandatory requirement(s) if any, in relation to this invitation to offer.

I acknowledge that I have read QBuild's General Terms and Conditions (Goods) and any additional conditions and/or special conditions and agree to comply with the conditions and obligations in the documents and all relevant contractual and legislative requirements when supplying Goods to QBuild.

Name of Offerer or authorised Person(s):

Signature(s): Date:

Privacy Statement – The Department of Housing and Public Works ("the Principal") is collecting personal information for the purpose of administering this Invitation Process and any subsequent Contract that may arise. The information may be used in accordance with the provisions of the Offer Documents. Any personal information included on this Offer Form may be disclosed to the Offer evaluation panel and their advisors but will not be disclosed to any other third party without the Offerer's consent unless authorised or required by law or stipulated in the Offer Documents.