Form 57—Reminder notice for the lapsing of an approval

NOTE	Reminder notice for the owner that building development approval is about to lapse. Must be given no more than six months, but at least three months, before the lapsing time.
1. Property description The description must identify all land the subject of the application. The lot and plan details (eg. SP / RP) are shown on title documents or a Rates notice. If the plan is not registered by title, provide previous lot and plan details.	Street address *(Include no., street, suburb / locality & postcode)* Postcode Lot & plan details *(Attach list if necessary)* In which local government area is the land situated?
2. Owner's details For the definition of owner refer to the dictionary, Schedule 2 of the *Building Act 1975.* If the owner is a company, a contact person must be shown.	Name (*in full*) Company name (*if applicable*) Contact person Phone no. *business hours* Mobile no. Fax no. Email address Postal address Postcode
3. Details of reminder notice	**Under section 95 of the *Building Act 1975* you are reminded that your development approval for building work will lapse unless the development or aspect is completed by the lapsing time.** • the lapsing time is (insert date) • original condition time (insert date) • If the work is not completed by the lapsing time stated above you will need a new building development approval for the outstanding building work; or • You can apply to the building certifier to have the lapsing time extended.
4. Assessment Manager If the assessment manager works for a company, a contact person must be shown.	Name (*in full*) Company name (*if applicable*) Contact person Phone no. *business hours* Mobile no. Fax no. Email address Postal address Postcode Signature Date