



Form 20—Lodgement of building work documentation

<p>1. Building description</p>	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; border-bottom: 1px solid black;">Building use</td> <td style="width:25%; border-bottom: 1px solid black;">Building class</td> <td style="width:25%; border-bottom: 1px solid black;">Shop/tenancy no.</td> <td style="width:25%; border-bottom: 1px solid black;">Storey/level</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> </table>	Building use	Building class	Shop/tenancy no.	Storey/level				
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<p>2. Property description The description must identify all land the subject of the application. The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.</p>	<p>Street address (include no., street, suburb/locality and postcode)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p style="text-align: right;">Postcode</p> <p>Lot and plan details (attach list if necessary)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; border-bottom: 1px solid black;">Shop/tenancy no. (if applicable)</td> <td style="width:33%; border-bottom: 1px solid black;">Storey/level (if applicable)</td> <td style="width:33%; border-bottom: 1px solid black;">Total area of land (m²/ha)</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> </table> <p>In which local government area is the land situated?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Shop/tenancy no. (if applicable)	Storey/level (if applicable)	Total area of land (m ² /ha)					
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<p>3. Documents lodged Please attach one copy of these documents, submitted under section 5 of the <i>Planning Regulation 2017</i> and sections 86 and 87 of the <i>Building Act 1975</i>. (Tick applicable box/es)</p> <p>The private certifier must ensure each document is marked to identify it as a document approved by the private certifier and relating to the development approval.</p> <p>Before giving the documents to the assessment manager the private certifier must ensure the approved form for the application is completed.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> The application <input type="checkbox"/> The approval documents for the application <input type="checkbox"/> The decision notice or negotiated decision notice for the application <input type="checkbox"/> A copy of the plans, drawings and specifications and other documents and information lodged by the applicant, stamped approved or otherwise endorsed by the assessment manager <input type="checkbox"/> A list of required fire safety installations and required special fire services applying to the building work <input type="checkbox"/> Certificates relied on to decide the application <input type="checkbox"/> Information relied on to decide the application in relation to local government easements, encumbrances or estates or interests in land likely to be relevant to the application 								
<p>4. Confirmation receipt If the assessment manager is a local government, the local government must immediately give the private certifier a document acknowledging the receipt of the archiving fee.</p> <p>The private certifier must not give the applicant any approved documents until the private certifier has received the acknowledgement from the assessment manager.</p> <p>If the certifier works for a company, a contact person must be shown.</p>	<p>Private certifier's name (in full)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%; border-bottom: 1px solid black;">Company name (if applicable)</td> <td style="width:40%; border-bottom: 1px solid black;">Contact person</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> </table> <p>Postal address</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <hr style="border-top: 1px dashed black;"/> <p style="text-align: right;">Postcode</p> <p>Building certifier reference number</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Company name (if applicable)	Contact person						
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<p>5. Local government acknowledgement Section 87 of the <i>Building Act 1975</i> requires local government to give the certifier a document acknowledging the payment of the fee.</p> <p>This tear off section can be provided to the certifier as acknowledgment of receipt of the fee. Should local government choose not to use this tear off section, another form of receipt is to be provided.</p>	<p style="text-align: center;">Local government use only</p> <p style="text-align: center;">The local government acknowledges payment of the archiving fee</p> <p>For future enquiries concerning these documents please quote this reference: Local government reference</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; border-bottom: 1px solid black;">Archiving fee</td> <td style="width:50%; border-bottom: 1px solid black;">Fee receipt number (if applicable)</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;">\$</td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Date acknowledgement issued</td> <td></td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td></td> </tr> </table>	Archiving fee	Fee receipt number (if applicable)	\$		Date acknowledgement issued			
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6. Development information relied on		
The development information identified in this section was relied upon in deciding the attached development application.		
Item No	Development information relied on	Tick if information relied upon
A—Infrastructure/services information		
A1	Plan of any sewer main or sanitary drain within or adjacent to the property, including approved connection point and any limitations on capacity	
A2	Plan of any water main within or adjacent to the property, including approved connection point and any limitations on capacity	
A3	Plan of any storm water main or drain within or adjacent to the property, including approved connection point and any limitations on capacity	
A4	Plans of any overland flow path within the property	
A5	Details of any required land application area for on-site disposal of sewerage, including any reserve area	
A6	Details of approved swimming pool discharge point	
A7	Location of mine subsidence areas	
B—Information specific to property		
B1	Details of any local government easements affecting the land	
B2	Flood level information, including minimum floor levels applicable to the property	
B3	Details of amenity aesthetic resolutions	
B4	Details of any land-slip area applicable to the property (including mine subsidence)	
B5	Details of the location and nature of any filling that has been placed on the property	
B6	Details of any erosion control requirements applicable to the property	
B7	Details of any acid-sulphate soils contained in the property	
B8	Details of any airport height limitations applicable to the property	
B9	Details of any known contaminated soil contained on the property	
B10	Details of any declared bushfire prone areas that affect the property	
B11	Details of any local laws that affect the property	
B12	Details of any conservation/protected areas that affect the property	
B13	Details of any vegetation management area that affects the property	
B14	Details of any nature conservation or wet-lands areas that affect the property	
C—Engineering information		
C1	Details of any design standards/location requirements for vehicle crossings applicable to the land	
C2	Details of any limitations applicable to on-site driveway gradients or locations, for the property	
C3	Details of any water supply catchments that affects the property	
C4	Details of any sewerage surcharge area that affects the property	
C5	Details of any drainage problem area that affects the property	
C6	Details of levels of proposed road or footway works that affect the property	
D—Existing building information		
D1	Details of existing buildings on the property if available	
D2	Copies of current Certificates of Classification for the property	
D3	Hydraulic services plans (existing commercial buildings)	
D4	Details of any heritage-listed buildings	
D5	Records relating to fire safety application and inspection	
E—Development/planning approvals		
E1	Details of any current development approvals applicable to the property	
E2	Details of any self-assessable requirements that may be relevant to the proposed building work. For example, in relation to domestic construction, covered car parking spaces, or water storage tanks.	
E3	Details of any other approvals (other than building work) necessary for the proposed development to proceed	
F—Local government registers of information		
F1	Relevant sections of register of exemptions under the <i>Building Act 1975</i> , Chapter 8, Swimming Pool Fencing	
F2	Relevant sections of register of resolutions under the <i>Building Act 1975</i> about land liable to flooding	
F3	Relevant sections of register of show cause and enforcement notice information	